

The Parish Council Meeting of Mundford Parish Council

Date: Thursday 2nd August

Time: 7.30pm

Venue: The Cricket Club

All councillors are summoned to attend

Meetings are recorded to help with the accuracy of taking the minutes, after these minutes are approved the recording is deleted.

AGENDA

1. THE CHAIRMAN'S OPENING REMARKS
2. APOLOGIES OF ABSENCE
3. ACCEPT AND SIGN THE MINUTES – To accept and sign the minutes as a true record of the meeting held on 5th July 2018
4. TO RECEIVE DECLARATIONS OF INTEREST
5. PUBLIC PARTICIPATION
6. MATTERS ARISING
 - 6.1 Outstanding Highway Matters
 - 6.2 Village Footpaths and Verges – to discuss outstanding matters and actions taken
 - 6.3 Allotments – to discuss (if any) outstanding or future matters
 - 6.4 Handyman/Gardener – update on outstanding and future projects
 - 6.5 Mundford Post Box – update
 - 6.6 STANTA 2018 – progress report for the tour on the 8th August 2018
 - 6.7 Remembrance Day Service at the War Memorable Sunday 11th November 2018 – to discuss ongoing arrangements for this year.
 - 6.8 History of Mundford Book - update
 - 6.9 Connect Newsletter
 - 6.10 Village Green Sign
 - 6.11 Parking by Village Green
 - 6.12 Spare Chairs in the office
7. CORRESPONDENCE – The Clerk / Chair will read out any outstanding correspondence that has not been previously circulated
8. FINANCE
 - 8.1 Payments and Cheques for the July invoices – to agree and sign the payments
 - 8.2 Web report for July
 - 8.3 Village Hall application for a grant towards their changing rooms and shower refurbishment - update
 - 8.4 Change of bank signatories – progress report
 - 8.5 Final decision for the annual pay review for Parish Employees (Clerk and Handyman)
 - 8.6 Parish Partnership Scheme – to discuss any possible projects that this could be used for.
 - 8.7 Quarterly Bank Conciliation – Councillor needed to check the bank statements against the Parish accounts spread sheet
9. PLANNING APPLICATIONS

3PL/2014/0970/A Browns Kitchens Swaffham road IP26 5EH

Business signs, 1 fascia sign, 1 projecting sign and 3 hoardings (retrospective) dated 29th October Split decision has been made as follows – **Planning approval granted for the Mundford Gift Shop signs that are located outside the shop and on the fascia. Planning is not approved for all the car wash signs on the Browns site and the Mundford gift shop sign that is mounted on the fence alongside the car wash signs.**

Enforcement notice issued 16th August 2016 – Complaint letter has been sent to District Cllr Nairn regarding the lack of response to this issue.

Letter received from Planning 9th July stating that specific advertisement consent for this site would not be required, in the same letter it was also confirmed that there are more serious issues with the Car Wash and planning are endeavouring to establish contact with those responsible for

the use of this site which is not proving straight forward and ultimately planning will have no alternative but to consider the serving of a formal planning enforcement notice requiring the cessation of the current use.

ENF/289/17/CAS Land at Lynford Road and Appeal ref APP/F2605/C/17/3190030

Breach of planning control

Notice took effect from 27th November 2017 and owners have 9 calendar months (27th August 2018) to comply with the following order

Permanently cease the use of land for residential purposes

Permanently remove all caravans and associated residential items and infrastructure

Reinstate the land to its condition prior to commencement of residential use

17th January 2018 Planning enforcement have been informed of more debris and another caravan being put on this site.

7th March 2018 – Planning enforcement informed of more machinery and debris being put on this site.

16th May 2018 – Planning enforcement informed of more debris and vehicles being put on this site.

17th May 2018 – Appeal received from person residing on the land

14th June 2018 – Letter sent on behalf of Mundford Parish Council to the Planning Appeals department

24th July 2018 – Appeal dismissed owners have until 9th April 2019 to comply with the decision

3PL/2018/0247/F 34 Swaffham Road Mundford

Change of use garage to dwelling and extension

Dated 19th March 2018

6 objections – 3 no objections

The original planning application for a house was refused, a garage has been built and the owner is now applying for a change of use

Referred to the planning committee – meeting to be held on the 30th July 2018

3PL/2017/1597/VAR Mundford Fish Bar

Variation of condition 4 of 3PL/2017/1219/VAR - noise attenuation scheme

Dated 1st May 2018

7 objections – in the acoustic report page 11 item 6.4 it states double attenuation should be installed, item 6.8 page 12 states anti vibration brackets should also be installed to meet the planning requirements item 4

Planning approved June 2018

Clerk has written to Breckland Environmental Services on the 20th June regarding this decision and sent an email chasing this up on the 24th July as there had been no response from them

3PL/2018/0474/F 2 St Leonards Street

Conversion of and Extension to Existing Barn to form residential annexe

Dated 2nd May 2018

8 no objections

3PL/2018/0613/HOU 56 Impson Way Mundford

single storey rear extension & Loft Conversion with dormer & 2 sky Lights

Dated 20th June 2018

No objections

10. STREET LIGHTING

11. REPORTS

11.1 District Cllr Mike Nairn

11.2 County Cllr Fabian Eagle

**12. MEMBERS' MATTERS – items for agenda for next Month's meeting
Mrs P Angus Clerk to the Council and Responsible Financial Officer
2a Swaffham Road, Mundford, Norfolk, IP26 5EG**

Telephone 01842 879152 Date: 26th July 2018 Signed: P Angus

The Public and Press are warmly invited to attend.