

The Parish Council Meeting of Mundford Parish Council

Date: Thursday 7th June

Time: 7.30pm

Venue: The Coach House - The Crown Hotel - Mundford

All councillors are summoned to attend

AGENDA

- 1. THE CHAIRMAN'S OPENING REMARKS**
- 2. APOLOGIES OF ABSENCE**
- 3. ACCEPT AND SIGN THE MINUTES – To accept and sign the minutes as a true record of the meeting held on 3rd May 2018**
- 4. TO RECEIVE DECLARATIONS OF INTEREST**
- 5. MEETING SUSPENDED FOR PUBLIC PARTICIPATION**
- 6. MATTERS ARISING**
 - 6.1 Outstanding Highway Matters**
 - 6.2 Allotments – to discuss (if any) outstanding or future matters**
 - 6.3 Handyman/Gardener – update on outstanding and future projects**
 - 6.4 Mundford Post Box – update**
 - 6.5 STANTA 2018 – progress report for the tour on the 8th August 2018**
 - 6.6 Remembrance Day Service at the War Memorable Sunday 11th November 2018 – to discuss arrangements for this year.**
 - 6.7 History of Mundford Book- Progress**
 - 6.8 Standing Orders – to review and (if necessary) update Mundford Parish Councils Standing Orders**
 - 6.9 Connect Newsletter**
 - 6.10 Mole Man**
- 7. CORRESPONDENCE – The Clerk / Chair will read out any outstanding correspondence that has not been previously circulated**
- 8. FINANCE**
 - 8.1 Payments and Cheques for the May invoices – to agree and sign the payments**
 - 8.2 Internal Audit – Clerk to report**
 - 8.3 External Audit – 2017/2018 Annual Return – to agree and sign the Audit as complete and ready to be sent to PFK Littlejohn the external auditors**
 - 8.4 Web report from Mrs Godfrey for May**
 - 8.5 Bus Service - May Passenger Figures and three monthly review**
 - 8.6 Village Hall application for a grant towards their changing rooms and shower refurbishment**

9. PLANNING APPLICATIONS

3PL/2014/0970/A Browns Kitchens Swaffham road IP26 5EH

Business signs, 1 fascia sign, 1 projecting sign and 3 hoardings (retrospective) dated 29th October
Split decision has been made as follows – **Planning approval granted for the Mundford Gift Shop signs that are located outside the shop and on the fascia. Planning is not approved for all the car wash signs on the Browns site and the Mundford gift shop sign that is mounted on the fence alongside the car wash signs.**

Enforcement notice issued 16th August 2016 – Complaint letter has been sent to District Cllr Nairn regarding the lack of response to this issue.

ENF/289/17/CAS Land at Lynford Road and Appeal ref APP/F2605/C/17/3190030

Breach of planning control

Notice took effect from 27th November 2017 and owners have 9 calendar months (27th August 2018) to comply with the following order

Permanently cease the use of land for residential purposes

Permanently remove all caravans and associated residential items and infrastructure

Reinstate the land to its condition prior to commencement of residential use

17th January 2018 Planning enforcement have been informed of more debris and another caravan being put on this site.

7th March 2018 – Planning enforcement informed of more machinery and debris being put on this site.

16th May 2018 – Planning enforcement informed of more debris and vehicles being put on this site.

17th May 2018 – Appeal received from person residing on the land

3PL/2018/0247/F 34 Swaffham Road Mundford

Change of use garage to dwelling and extension

Dated 19th March 2018

6 objections – 3 no objections

The original planning application for a house was refused, a garage has been built and the owner is now applying for a change of use

3PL/2017/1597/VARm Mundford Fish Bar

Variation of condition 4 of 3PL/2017/1219/VAR - noise attenuation scheme

Dated 1st May 2018

7 objections – in the acoustic report page 11 item 6.4 it states double attenuation should be installed, item 6.8 page 12 states anti vibration brackets should also be installed to meet the planning requirements item 4

3PL/2018/0474/F 2 St Leonards Street

Conversion of and Extension to Existing Barn to form residential annexe

Dated 2nd May 2018

8 no objections

10. STREET LIGHTING

11. REPORTS

11.1 District Cllr Mike Nairn

11.2 County Cllr Fabian Eagle

12. MEMBERS' MATTERS – items for agenda for next Month's meeting

**Mrs P Angus Clerk to the Council and Responsible Financial Officer
2a Swaffham Road, Mundford, Norfolk, IP26 5EG**

Telephone 01842 879152 Date: 31st May 2018 Signed: *P Angus*

The Public and Press are warmly invited to attend.