

Minutes of the Mundford Parish Council Meeting Held at The Cricket Club, Mundford on Thursday 6th December 2018

PRESENT:

Councillors J. Musgrove (Chairman) S. Eyres, D. Goodrham, J. Marston, D. Frost, T. Fox, B. Ellis, K Weight, N Enderby and Mrs S. King (Clerk to the Council)

There was 1 member of the public

1. THE CHAIRMAN'S OPENING REMARKS

The Chairman thanked everyone for coming to the meeting the last one for 2018 and welcomed our new Councillor, Nigel Enderby. Both the Remembrance Day Roll of Honour and the Tree Lighting Ceremony was a great success.

2. APOLOGIES OF ABSENCE

District Cllr M Nairn (update provided)

3. ACCEPT AND SIGN THE MINUTES

The minutes of the meeting held on 1st November 2018 were accepted as a true and accurate record, this was proposed by Cllr D Goodrham, seconded by Cllr D Frost and all agreed. The Chairman signed the minutes.

4. TO RECEIVE DECLARATIONS OF INTEREST

Cllr J Marston and Cllr S Eyres declared an interest in items 6.10.

5. PUBLIC PARTICIPATION

None.

6. MATTERS ARISING

6.1 Outstanding Highway Matters

- Pig Sty Lane – ditch and footbridge – This has been included within a list of items which need to be completed around the village and sent through to the Highway Rangers who are due to come to Mundford in the New Year.
- Highways have been working through our current list of enquiries and only a few remain outstanding.

6.2 Village Footpaths and Verges – to discuss outstanding matters and actions taken

- 44 The Lamas – the hedge has now been cut back.
- Rosemary Cottage – all works now completed.
- Culford House – hedge is overgrown and sharp thorns are present due to rose bush. Chairman J Musgrove will speak to the owner.
- East Hall – a pipe has been fractured due to recent works and this is due to be completed.

6.3 Allotments – to discuss (if any) outstanding or future matters

Two allotments are still available.

6.4 Handyman/Gardener – update on outstanding and future projects

The water containers are £30 each and two will be required. They will need to be picked up near Red Lodge and this will cost around £10 - £20 for transportation. There is currently a storage issue for items such as the strimmer, jet wash and gritter. The recently reroofed brick building could be divided with brick wall and secure door for storage. Costing to be established and will be discussed at next meeting.

6.5 History of Mundford Book - update

We are still awaiting delivery of the book due to an issue with the printing. Six books are currently on hold. (13/12/18 – books are now available to purchase from the Parish Office).

6.6 Village Notice Board

The costing for a new notice board is around £1,450. The Council will look into getting a possible lottery grant towards the cost of a new one. If a new board is erected then permission is required by the current owner of the land.

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6.7 Tree Planting for 100th Anniversary

A multi-stemmed birch tree will cost around £250 but a single birch or liquid amber tree will cost around £30 each. There are two possible locations the trees can be planted. It was agreed that the multi-stemmed birch can withstand the colder months and shed less leaves. This was proposed by Cllr S Eyres and seconded by Cllr D Fox and all agreed. Cllr S Eyres would like to purchase a flag pole and British Legion poppy flag. Chairman J Musgrove will investigate. Cllr S Eyres would like to change the current bin to a universal bin and move its location. Chairman J Musgrove to investigate exact costings and size required.

6.8 Christmas Tree Lighting Ceremony

Thanks to everyone who got involved in the ceremony as this was a great success. Special thanks to the Choir and Father Christmas. Our thanks must also go to the following for their support in raising money for Charity:

- The Crown for the mulled wine and mince pies etc. This raised £145.50 for the Air Ambulance.
- Yallops Butchers for the hot dogs stall. This raised £73.40 for the Parkinsons Charity.
- Mundford Fish Bar for the cakes stall. This raised £50.00 for the East Anglia Childrens Hospice.
- The Parish Council hot chocolate drink stand raised £50.00 for Cancer Research.
- We would also like to thank Lynford Court Care Home and Lynford Hall for their participation.

6.9 Bus Shelter – bill sticking signs

The signs will be 500mm long and 60mm high and contain the words 'No Bill Sticking'. Cllr S Eyres will also look into costing for a new plaque for the rose bed.

6.10 The Cricket Club Grant

It was discussed that £1,000 be given to the Cricket Club upon completion of works. This was proposed by Chairman J Musgrove and seconded by Cllr T Fox and all agreed except for two Councillors who abstained as they are members of the Cricket Club.

6.11 Dates for Parish Meeting 2019

The Parish Office will be closed from 24th December to 3rd January. Therefore, the meeting in January will be moved to the 10th January to allow time for the Agenda to be published. The rest of the meetings in 2019 will be on the 1st Thursday of every month as normal.

6.12 Connect Magazine

Chairman J Musgrove has been informed that the Connect Magazine is now being produced by students at Icen Academy under the current owner's control. The printer used to produce the magazine has been moved to the Icen Academy. 1,000 copies will be produced for Mundford and the local villages.

However, due to the success of the leaflet produced for November the same group of people that produced the leaflet would like to continue doing so going forward into January followed by a new village magazine. A loan will be required from Mundford Parish Council to enable the magazine to get started. The suggestion is £1,000 to £1,500. This was agreed by all Councillors present.

6.13 Grass Cutting Contract

This will be discussed during the meeting in January.

7. CORRESPONDENCE – The Clerk / Chair will read out any outstanding correspondence that has not been previously circulated

An email was received from the Marketing Director of Enchanted Cinema which is an independent company based in Cambridge. They would like to bring to Mundford live music, short films, stunning visuals and thrilling cinema complete with decoration, food, lighting and seating. The Parish Clerk will look into this further.

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An application has been received for a grant for the Bowls Club. This will be added to the agenda for January.

8. FINANCE

8.1 Payments and Cheques for the November invoices

The following payments were authorised on Thursday 6th December 2018 the cheques were signed by Chairman J Musgrove and Cllr D. Goodrham. This was proposed by Cllr D Goodrham and seconded by Cllr N Enderby and all agreed.

Description	Amount
Balance for November 2018 (minus the following direct debits)	£14,410.95
Opus Energy Parish Office Electric	£27.59
ICO Data Protection Renewal	£40.00
E-On Street Lights	£115.49
Everflow Water Rates	£11.30
XLN Telephone/Wifi Parish Office	£73.32
Total Direct Debits	£267.70
Receipts	Amount
Christmas Tree Donations	£130
Total Income	
Balance	Amount
After Direct Debits and Income	£14,273.25

Cheques	Description	Total
102286	Westcotec Street Lighting	£59.23
Paid by card	Norwich Office Supplies	£106.80
102284	Cricket Club Rental for 6 Months	£90.00
102283	Print on Demand – Mundford Books	£489.92
102288	Mr J Musgrove – Total Photography & Viking Stationery	£104.34
102287	Mr B McIsaac Wages for Nov 13.5 hours plus £15.40 for expenses	£133.67
102289	Mrs S King Wages for Nov 52 hours plus £64.80 for expenses	£590.00
Paid in cash	Mr J Musgrove – Thank You Cards	£4.00
102285	Mrs A Shepherd CCS	£450.00
Total Cheques Paid		£2,027.96

Balance in Community Account	Total
December 2018	£12,245.29
Balance in Savings Account	Total
December 2018	£15,829.85
Balance for Miscellaneous Items	Total
Chilzone	£1592.96
Outdoor Sports and Play	£996.50

8.2 Web report for November

The following report has been received from Mrs Rosemary Godfrey

- There were 297 visitors in November

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8.3 Parish Partnership Scheme - Update

A grant application has been submitted for the extension of the pathway along Swaffham Road near the bridge with drop kerbs each side. We are still awaiting a response.

8.4 2019-2020 Budget

Chairman J Musgrove circulated the budget for the Councillors to review individually. The Precept has not been increased for five years and will be discussed if this should be increased to £32,400 at the next meeting in January.

9. PLANNING APPLICATIONS

Reference Number:	Address:	Date:	Description:	Outcome/Update:
3PL/2014/0970/A	Browns Kitchen	29/10/14	Business signs, 1 fascia sign, 1 projecting sign, 3 hoardings (retrospective)	No update
3PL/2018/0892/VAR	Mundford Poultry Farm, Cranwich Road	12/07/18	Amendments to 3PL/2007/1425/F as minor changes proposed to manager's house	This permission seeks a material amendment to planning permission 3PL/2007/1425/F
3PL/2018/1224/F	Mundford Poultry Farm	18/09/18	Additional building to be added in place of old units	Undecided – decision to be made by 18/12/18
3PL/2018/1104/F	34 Swaffham Road	14/11/18	New detached garage and store	Comments submitted
3AG/2018/0033/AG	Mundford Poultry Farm	12/11/18	Replacement ridge ventilation	No update
3PL/2018/1075/A	Village Hall, Mundford	20/08/2018	Additional hoardings for local businesses around the perimeter of the football pitch	Application withdrawn

10. STREET LIGHTING

The street light on St. Leonards Road was completed after the meeting on the 6th. However, the wrong lamp unit was installed. Westcotec are aware and will be replacing this when they are next in the area. An email has been sent to Westcotec regarding the time it has taken to install the street light.

11. REPORTS

11.1 District Cllr Mike Nairn

A local plan has been formalised and will be adopted by March 2019. This does require further investigation especially around local villages including Mundford.

11.2 County Cllr Fabian Eagle

The Police and Crime Commissioner is not seeking re-election and he is not pursuing the takeover of the Fire Service which will remain under the control of the County Council. The County Council has invested money to help the elderly remain independent for as long as they are able to.

At the HOSC meeting the Norwich Hospital Executives told us they have invested money to create more bed space in A&E and created a discharge lounge to prevent bed blocking.

Norfolk County Council has received extra money from the Government to assist with road repairs and it is already being put to good use.

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The pedestrian signs for Swaffham Road are still on order (19/12/18 – the signs were put up on this day)

12. MEMBERS' MATTERS – items for agenda for next Month's meeting

- The Bowls Club grant
- Brick building situated near the allotments for storage
- Grass cutting contract
- Flag pole and flag plus additional litter bins

With nothing more to discuss the meeting closed at 9.30pm.

Chairman: _____ Date: _____