

Minutes of the Mundford Parish Council Meeting Held at The Cricket Club, Mundford on Thursday 7th February 2019

PRESENT:

Councillors J. Musgrove (Chairman) S. Eyres, D. Goodrham, J. Marston, D. Frost, T. Fox, K Weight, N Enderby and Mrs S. King (Clerk to the Council)

1. THE CHAIRMAN'S OPENING REMARKS

The Chairman welcomed everyone to the February Parish meeting and mentioned it has been a fairly quiet January. We had a good turnout for the litter pick on the 6th February and managed to collect around 10 bags of rubbish. The Chairman hoped everyone has seen the new magazine 'The Mundford Messenger' and this has generated a lot of good comments. The magazine received enough advertising revenue that they are returning the £500 loan from the Parish Council.

2. APOLOGIES OF ABSENCE

Cllr B. Ellis

3. ACCEPT AND SIGN THE MINUTES

The minutes of the meeting held on 10th January 2019 were accepted as a true and accurate record, this was proposed by Cllr D Goodrham, seconded by Cllr K Weight and all agreed. The Chairman signed the minutes.

4. TO RECEIVE DECLARATIONS OF INTEREST

- Cllr D Goodrham, Cllr D Frost and Chairman J Musgrove declared an interest in item 6.8.
- Cllr J Marston and Chairman J Musgrove declared an interest in item 6.9.

5. PUBLIC PARTICIPATION

None.

6. MATTERS ARISING

6.1 Outstanding Highway Matters

- Pig Sty Lane – ditch and footbridge – We are still awaiting for Highways to come and look at the wooden bridge.
- We have chased Highways to get the red plastic barriers removed and repairs carried out on each side of Swaffham Road where the accidents occurred last year. (Reply received after the meeting and the railings are on order).
- Speeding on Swaffham Road has been mentioned by some residents. We have received a letter from Tom McCabe, Executive Director of Community and Environmental Services regarding Swaffham Road. Chairman J Musgrove will be drafting a reply. (Letter sent on the 12th).
- Anglian Water has sent letters to some residents in Mundford due to a blocked drain in Wissey View due to wet wipes being flushed down the toilet.

6.2 Village Footpaths and Verges – to discuss outstanding matters and actions taken

- Culford House – hedge is overgrown and sharp thorns are present due to rose bush. Chairman J Musgrove will speak to the owner.
- 17 St. Leonards Street – there was a broken kerb outside this property this has been temporarily fixed with tarmac but will be repaired properly in due course.

6.3 Allotments – to discuss (if any) outstanding or future matters

- Both allotments are now let.
- The brick shed and the bases for the water tanks are both now complete. Once the water tanks are finished allotment holders can use these for water.

6.4 Handyman/Gardener – update on outstanding and future projects

A large part of the Cricket Club hedge has fallen into the road and will need to be rectified once the weather improves. The two oak trees near the war memorial that had fallen on the green and have now been removed.

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There are a number of berries which have fallen from the trees in Billy Emms Court. Clerk to call Flagship to get them removed. (Called Flagship on the 8th and they will come and take a look).

There are a few residential properties which have received complaints for various reasons and the Clerk will be writing to them separately.

The memorial tree has been purchased and will be picked up in the next few days.

6.5 History of Mundford Book - update

We have sold 7 copies within the past month. Two copies remain.

6.6 Village Notice Board

We have been refused the Lottery Grant which we applied for to cover half the cost of the new notice board due to us not meeting their criteria. Chairman J Musgrove will look into costs for the notice board. We may be able to claim a grant from Breckland County Council.

6.7 Parish Council Elections

The forms have now been received and will need to be completed by everyone who wishes to stand by 3rd April by 4pm.

6.8 Strimmer for Church

£200 has been saved for the service of the lawn mower but the Church has asked if we can purchase a strimmer instead. This was proposed by Chairman J Musgrove and seconded by Cllr T Fox. The cost of the strimmer is £316.65 including VAT or £263.87 excluding VAT. Cllr S Eyres proposed that the Council purchase the strimmer outright. This was seconded by Cllr K Weight and 4 agreed.

6.9 The Village Hall Grant

The Councillors received a list of all the grants which the Village Hall has received from the Parish Council since 2011. They have also applied to Breckland County Council for a grant. Cllr S Eyres would like to wait for confirmation about all other grants which the Village Hall will receive before making a decision. All agreed.

6.10 Flag Pole, Flag and Bins near War Memorial

All Councillors were provided with a brochure about the costs of different flag poles and needed to decide which one they prefer. The vote was 5 for option A (the cheapest) 2 for option B and 2 for option C (the most expensive). Cllr T Fox proposed that a flag pole is purchased which is a better quality and will last longer. This was seconded by Cllr N Enderby and 5 agreed. Chairman J Musgrove will look into the delivery date.

Cllr S Eyres asked if the Parish Council can also purchase a standard pole bin which will cost £204. This was proposed by Chairman J Musgrove and seconded by Cllr S Eyres. All agreed.

6.11 New Village Magazine 'The Mundford Messenger'

The new magazine was a great success and they have received lots of interest for advertising. Currently there are 30 people on the list for assisting with the delivery of the magazine.

6.12 Grass Cutting Contract

This will incur an additional cost and we are currently awaiting a reply of the exact cost.

6.13 Enchanted Cinema Event

We received an email from a company who puts on outdoor events called 'Enchanted Cinema'. The total cost for setting up the cinema including all the necessary insurance on a Thursday night in August is £950. This is for one feature length film at dusk. The Parish Council will approach the Village Hall and Cricket Club to see if they would like to join forces and share the initial cost. People will be welcome to bring their deck chairs and a picnic. In Thetford the cost of attending the outdoor cinema is £8.50 for an adult, £6.50 for a child and £26.00 for a family of four. The Parish Council are proposing a cost of £5.50 for adults, £3.50 for a child and £15.50 for a family of four. The ideal area would be on

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the Village Hall green which will also benefit from the car park if people are unable to sit on the grass and has flood lights.

7. CORRESPONDENCE – The Clerk / Chair will read out any outstanding correspondence that has not been previously circulated

We received an email from a resident who is concerned about the postal delivery service as they have been very erratic. Some of the Councillors have also experienced the same thing. We have been informed that there are staffing issues at the sorting office but it is showing signs of improving. We will review this again at the meeting in March.

The Post Office collects post on a Saturday at 9:30am which seems unreasonable and we would like to push this back to 12pm if possible. Chairman J Musgrove will look into this.

8. FINANCE

8.1 Payments and Cheques for the January invoices

The following payments were authorised on Thursday 7th February. The cheques were signed by Chairman J Musgrove and Cllr D. Goodrham. This was proposed by Cllr D Goodrham and seconded by Chairman J Musgrove and all agreed.

Description	Amount
Balance for January 2019 (minus the following direct debits)	£8,531.63
Opus Energy Parish Office Electric	£35.16
E-On Street Lights	£115.49
Everflow Water Rates	£30.25
XLN Telephone/Wifi Parish Office	£73.32
Total Direct Debits	£254.22
Receipts	Amount
Mundford Books x7	140.00
Total Income	£140.00
Balance	Amount
After Direct Debits and Income	£8,417.41

Cheques	Description	Total
102300	Westcotec Street Lighting	£59.23
102303	Mr J Musgrove – Total photography for Jan leaflets	£52.00
102303	Mr J Musgrove – Printer Cartridge	£34.99
Cash	Mr B McIsaac fuel for December	£17.10
102303	Mr J Musgrove – Cash box and receipt book	£12.98
102302	Mr B McIsaac Wages for Jan 10 hours	£87.53
102301	Mrs S King Wages for Jan	£434.30
102304	Mrs A Shepherd CCS	£350.00
102303	Mr J Musgrove – Fordham Nursery for tree	£300.00
102305	Viking Stationery – Paper and poly pockets	£34.27
Cash	Mr S Eyres – Petrol 20 miles	£9.00
Cash	Mr S Eyres – Bolts for allotment shed, gravel boards, slotted inters, tree stakes and concrete	£117.20
102306	J M Dixon – Build of concrete wall in shed	£395.00
Total Cheques Paid		£1,903.60

Balance in Community Account	Total
February 2019	£6,513.81
Balance in Savings Account	Total
February 2019	£15,829.85

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Balance for Miscellaneous Items	Total
Chilzone	£1592.96
Outdoor Sports and Play	£996.50

8.2 Web report for January

The following report has been received from Mrs Rosemary Godfrey

- There were 350 visitors in January

8.3 Parish Partnership Scheme - Update

All bids have now been received and paperwork completed. It is now with the Committee to be ratified. The Cabinet meeting is at the beginning of March and we will find out if we have been successful at the end of March.

9. PLANNING APPLICATIONS

Reference Number:	Address:	Date:	Description:	Outcome/Update:
3PL/2014/0970/A	Browns Kitchen	29/10/14	Business signs, 1 fascia sign, 1 projecting sign, 3 hoardings (retrospective)	Split decision
3PL/2018/0892/VAR	Mundford Poultry Farm, Cranwich Road	12/07/18	Amendments to 3PL/2007/1425/F as minor changes proposed to manager's house	Permission
3PL/2018/1224/F	Mundford Poultry Farm	18/09/18	Additional building to be added in place of old units	Undecided – decision to be made by 11/02/19
3PL/2018/1104/F	34 Swaffham Road	14/11/18	New detached garage and store	Permission
3AG/2018/0033/AG	Mundford Poultry Farm	12/11/18	Replacement ridge ventilation	No prior approval
3PL/2018/1473/EU	Quievek House, Cranwich Road	23/11/2018	Existing use of property as a dwelling	Undecided
3PL/2018/1478/HOU	67 Brecklands	26/11/2018	Single storey rear and side extensions, front porch, boarding to garage and render to existing dwelling walls	Permission
3PL/2018/1555/HOU	4 The Brecklands	17/12/2018	Side extension to dwelling	Approved

10. STREET LIGHTING

Westcotec have now ordered the correct light fitting and are just awaiting delivery. They have also notified UK Power Networks that the light is ready to be switched on.

11. REPORTS

11.1 District Cllr Mike Nairn

It has been a quiet month but we are moving forward with setting the District Council precept meeting on the 21st. Network Rail and Greater Anglia are demolishing the Brandon station buildings and expanding the car parks as they have established a need for more space. Brandon residents are upset by

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this as the original building was built in the 1800s. This is not a listed building but the Friends of Brandon group would like to raise money to keep and restore the buildings.

Environmental Health is investigating the amount of dust which is being generated by the company, Holbrook Aggregates, in Brandon.

11.2 County Cllr Fabian Eagle

During February half term the museums are putting on many different events including the Castle Museum at Norwich who will be looking at Vikings.

There is an anti-fly tipping campaign called 'Scrap' because most items dumped can be taken for free to the recycle centres. We need to make sure people have the correct licence to dump larger items.

Children Services have a new idea called 'Stronger Families' which is aimed at keeping children living within their families to avoid going into care. This will help around 400 children from the ages 8 to 15.

Doom and Gloom we have a full Council meeting on Monday looking at Council tax rise of 2.99% for the Norfolk County Council. Bringing total receipts for Council Tax for the coming year to £409,292,000. Breckland County Council is £59 million. Since the financial year 2011 we have lost £204 million in Government funding. We are one of the pilot Councils to receive 75% of business rates which will benefit us by £3.9 million. The budget for adult social care is £247,606,000. We still need to make a £70 million pound saving.

12. MEMBERS' MATTERS – items for agenda for next Month's meeting

- Post Office Deliveries
- Summer Fete Event – Circle of Friends
- Ground Around Post Box

With nothing more to discuss the meeting closed at 8:47pm.

Chairman: _____ Date: _____