

# **Minutes of the Mundford Parish Council Meeting Held at The Cricket Club, Mundford on Thursday 7<sup>th</sup> March 2019**

## **PRESENT:**

Councillors J. Musgrove (Chairman) S. Eyres, D. Goodrham, J. Marston, D. Frost, B Ellis, K Weight, N Enderby and Mrs S. King (Clerk to the Council). There were 7 members of the public.

## **1. THE CHAIRMAN'S OPENING REMARKS**

The Chairman welcomed everyone to the March Parish meeting and mentioned it has been a fairly quiet February. The new St. Leonards Street light has now been connected and is working. The railings on the Swaffham Road following the two accidents are now completed. The Chairman added an additional item to the agenda regarding the Parish Council elections which will be item 6.14.

## **2. APOLOGIES OF ABSENCE**

Cllr T Fox and County Cllr F Eagle

## **3. ACCEPT AND SIGN THE MINUTES**

The minutes of the meeting held on 7<sup>th</sup> February 2019 were accepted as a true and accurate record, this was proposed by Cllr J Marston, seconded by Cllr N Enderby and all agreed. The Chairman signed the minutes.

## **4. TO RECEIVE DECLARATIONS OF INTEREST**

None.

## **5. PUBLIC PARTICIPATION**

A member of the public who lives opposite Cost Cutters on St. Leonards Street is very upset regarding the lack of consideration from the lorry drivers. They constantly drive down this road delivering to the shop and use their driveway to turn around. This is also dangerous to the public as they are mounting the footpaths and additionally the lorries are tearing up their driveway. The member of public has video footage of the lorries as cameras have been installed to show the extent of the issue. (Following the meeting Highways have agreed to install an H-Bar across the shop car park to prevent cars blocking the entrance and leaving space for the lorries to turn safely).

## **6. MATTERS ARISING**

### **6.1 Outstanding Highway Matters**

- Pig Sty Lane – ditch and footbridge – We are still awaiting for Highways to come and look at the wooden bridge.
- Swaffham Road railings have now been completed and the red plastic barriers have been removed.
- Speeding on Swaffham Road has been mentioned by some residents. A letter has been sent to Tom McCabe, Executive Director of Community and Environmental Services regarding this and we are awaiting a reply.
- We are awaiting David Jacklin from Norfolk County Council to arrange a date to visit Mundford to discuss various issues around the village that require attention.

### **6.2 Village Footpaths and Verges – to discuss outstanding matters and actions taken**

- Culford House – The hedge has now been cut.
- 17 St. Leonards Street – The kerb stone has now been replaced.
- Cost Cutters – the drain cover outside is collapsing and Highways are aware. Once the repairs are due to be completed when the weather improves it will require temporary traffic lights.

### **6.3 Allotments – to discuss (if any) outstanding or future matters**

- There are currently no vacant allotments. We have two people on the waiting list.
- The brick shed and the bases for the water tanks are both now complete. Once the water tanks are finished allotment holders can use these for water.

# **Minutes of the Mundford Parish Council Meeting Held at The Cricket Club, Mundford on Thursday 7<sup>th</sup> March 2019**

## **6.4 Handyman/Gardener – update on outstanding and future projects**

- A large part of the Cricket Club hedge has fallen into the road and will need to be rectified once the weather improves.
- The War Memorial has had new flowers planted.
- The public trail opposite London Lane should now become the responsibility of Norfolk County Council to maintain. (Request sent through to Norfolk County Council 14/03/19).
- A couple of residential properties have received complaints regarding their overgrown hedge and the Clerk will be writing to them separately. (The letters have now been sent).

## **6.5 Post Office Delivery Service**

We contacted the sorting office in Thetford to check if the Saturday collection time can be altered and pushed back to a later time. Unfortunately, this cannot be changed due to one person being responsible for collecting all the post from every local village and they are issued with a timetable.

## **6.6 Village Notice Board**

The quotation for replacing the current notice board with an exact replica but the material is man-made instead of wood will be £3,047. This will enable 9 A4 sheets to be used on each of the three sections with the centre section being lockable. Chairman J Musgrove will also get a quotation for a smaller notice board with only two sections instead of three.

## **6.7 Parish Council Elections**

Most of the Parish Councillors have now completed their election papers. A member of the public is interested in standing for election and they currently reside in Cranwich. As they reside within 3 miles of Mundford they are entitled to stand for election but Mundford Parish Council have no jurisdiction over Cranwich. Cllr M Nairn confirmed that Cranwich should be having a Parish meeting every year to discuss Parish issues. There are currently 15 houses in Cranwich.

## **6.8 Circle of Friends Summer Fete**

The Circle of Friends group would like to hold a summer fete on Sunday 14<sup>th</sup> August. (The Circle of Friends has since had a meeting and it is with regret that they feel they cannot proceed with the event this year. The biggest reason for this is insurance).

## **6.9 Post Box Area**

This has been postponed to the April meeting.

## **6.10 Flag Pole, Flag and Bins near War Memorial**

The memorial tree will be delivered shortly. Once this has been planted we will order the flag pole and bin.

## **6.11 New Village Magazine ‘The Mundford Messenger’**

The magazine has continued to receive very positive comments.

## **6.12 Grass Cutting Contract**

It has been confirmed that the additional cost for cutting the grass up until the Mundford signs will be £16. It was agreed that they can proceed.

## **6.13 Enchanted Cinema Event**

Both the Village Hall and the Cricket Club are interested in proceeding with the Enchanted Cinema event. Enchanted Cinema will be visiting Mundford to discuss the details.

## **6.14 Local Plan**

Most of the Parish Councillors have reviewed the local plan. The main outcome is that Mundford are designated a 5% increase in the number of houses in the village through to 2036. However, Mundford has had a 7% increase since 2011. The local plan rests on the Planning Policy Framework in a ‘one size fits all approach’. The local plan will be implemented by the end of May with a review at the end of April. Closing date for comments is the 4<sup>th</sup> April.

**Minutes of the Mundford Parish Council Meeting  
Held at The Cricket Club, Mundford  
on Thursday 7<sup>th</sup> March 2019**

**7. CORRESPONDENCE – The Clerk / Chair will read out any outstanding correspondence that has not been previously circulated**

- A resident has asked for the ivy growing up the railings on the corner of Lynford Road which is obstructing the view when pulling out of the road to be removed. (This has since been removed).
- A resident has asked for the leaves to be swept around Billy Emms Court. (Flagship will be removing the three trees within Billy Emms Court due to the amount of berries and leaves that fall from them and cause a slipping hazard).

**8. FINANCE**

**8.1 Payments and Cheques for the February invoices**

The following payments were authorised on Thursday 7<sup>th</sup> March. The cheques were signed by Chairman J Musgrove and Cllr D. Goodrham. This was proposed by Cllr N Enderby and seconded by Cllr J Marston and all agreed. It was recommended that Serena Barnes carry out an audit on the Parish Council finances. This was proposed by Chairman J Musgrove and seconded by Cllr D Goodrham. All agreed.

Description	Amount
<b>Balance for February 2019</b> (minus the following direct debits)	<b>£6,513.81</b>
Opus Energy Parish Office Electric	£31.80
E-On Street Lights	£115.49
Everflow Water Rates	£11.37
XLN Telephone/Wifi Parish Office	£74.95
<b>Total Direct Debits</b>	<b>£233.61</b>
Receipts	Amount
Mundford Books x2	£40.00
Allotment Payment Plot 10	£15.00
The Mundford Messenger (loan payment returned)	£500.00
<b>Total Income</b>	<b>£550.00</b>
Balance	Amount
After Direct Debits and Income	£6,835.20

Cheques	Description	Total
102311	Westcotec Street Lighting	£59.23
102307	Mr B McIsaac Wages for Feb 8.5 hours plus £51.33	£125.83
102308	Mrs S King Wages for Feb	£434.30
102309	Mrs A Shepherd CCS	£250.00
102310	Norfolk Parish Training and Support	£324.00
<b>Total Cheques Paid</b>		<b>£1,193.36</b>

Balance in Community Account	Total
March 2019	£5,641.84
Balance in Savings Account	Total
March 2019	£15,829.85
Balance for Miscellaneous Items	Total
Chilzone	£1592.96
Outdoor Sports and Play	£996.50

**8.2 Web report for February**

The following report has been received from Mrs Rosemary Godfrey

- There were 283 visitors in February.

**Minutes of the Mundford Parish Council Meeting  
Held at The Cricket Club, Mundford  
on Thursday 7<sup>th</sup> March 2019**

**8.3 Parish Partnership Scheme - Update**

The Parish Council will be notified whether we have been successful at the end of March. This is for our application for the grant to extend the pavement on the village side of the Swaffham Road to a more suitable crossing point some 45 metres towards Swaffham.

**9. PLANNING APPLICATIONS**

<b>Reference Number:</b>	<b>Address:</b>	<b>Date:</b>	<b>Description:</b>	<b>Outcome/Update:</b>
3PL/2018/1224/F	Mundford Poultry Farm	18/09/18	Additional building to be added in place of old units	Undecided – decision still not made
3PL/2018/1473/EU	Quievek House, Cranwich Road	23/11/2018	Existing use of property as a dwelling	Undecided - decision to be made by 26/04/19

**10. STREET LIGHTING**

The Parish Council have now had the new street lamp adjacent to the phone box completed which has removed the very dark area around the phone box.

**11. REPORTS**

**11.1 District Cllr Mike Nairn**

The Council tax bills are due shortly. The Breckland precept Band D will be going up by £4.95 per year. Norfolk Police are increasing theirs by 10% and Norfolk County Council will be increasing theirs by a greater percentage of around 5% or 6%.

**11.2 County Cllr Fabian Eagle**

No updates provided.

**12. MEMBERS' MATTERS – items for agenda for next Month's meeting**

None.

With nothing more to discuss the meeting closed at 8:47pm.

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_