

**Minutes of the Meeting of Mundford Parish Council**  
**Thursday 5<sup>th</sup> February, 2009.**

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**Present:**

Cllr. Eyles, Chairman, Cllr. Fox, Vice-Chairman, Cllrs Eyres, Goodrham, Miles, Shepherd, Weight and 3 members of the public.

**1. The Chairman's Opening Remarks**

The Chairman welcomed those present and declared the meeting open and apologised for the cancellation of last month's meeting due to unforeseen circumstances.

**2. Apologies for Absence**

Cllr Marston and County Councillor Monson.

**3. Minutes of the Parish Council Meeting on Thursday, 6<sup>th</sup> November, 2008 and Wednesday 6<sup>th</sup> December, 2008.**

The minutes were agreed and signed as a true record.

**4. Declarations of Interest**

Cllr Eyres declared an interest in item 6 Benches and in item 13 the verge at Adeane Meadow.

**5. Meeting suspended for Public participation**

A dog bin is to be placed by the memorial site. The bench at the memorial site is to be replaced by the council and the plaque placed on the original bench is to be removed and placed on the new bench.

**6. Matters Arising**

• **Outstanding Highway Matters**

The clerk is to remind Highways of outstanding work which has still to be completed. The clerk is to check with the school as to who is responsible for the school crossing sign because it appears to be permanently on. The clerk is also to check with Highways and the Community Police.

• **Pigstye Lane Dyke**

The work carried out by the Highways department has still not resolved the problem. It appears that there is some blockage of the drains between the butcher's shop and Flint Cottage. The clerk is to talk to Highways again and inform County Councillor Monson.

• **Mundford Common**

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The subject of ownership is to be pursued.

- **Benches**

Cllr Fox proposed and Cllr Goodrham seconded the acceptance of the quote from S. Eyres for the erection and siting of the benches in the village. The Council voted unanimously to accept the quote.

**Footpath Crown Road**

The clerk informed the meeting that a letter had been received from Highways and that it is unlikely that a footpath will be provided in the near future.

- **Vacancies on the Council**

Information is to be placed on the Parish Council Noticeboard about the vacancy which exists on the Council.

- **Freedom of Information Policy**

Cllr. Goodrham proposed and Cllr Fox seconded the adoption of the Freedom of Information Policy. The Council voted unanimously to adopt it

- **Grass Cutting**

The clerk is to contact Mr Smith to remind him to cut the area between the dykes near the memorial site. Mr Smith is waiting for the bulbs planted to grow a little more before strimming between them.

- **Parish office**

The Council decided to buy a fan heater for the office to try and make it possible to work there during the winter months. The clerk is also to look at the cost of purchasing a laptop for the Council.

**Correspondence**

- A letter had been received about hedges in the village which impede the movement of pedestrians on the footpaths. Cllr Eyres is to investigate them and let the clerk know whether letters need to be sent to the owners asking them to cut back the hedges to allow free movement of the footpaths. The clerk is to write and thank Mr Morris for bringing them to their attention and to thank him for the work he has done in keeping the village tidy.
- A letter had been received from Mr Nash about the newsletter. The clerk is to write and thank him and to say his concerns and suggestions are to be passed to the editor.
- Information had been received from the public about the person responsible for putting large amounts of chewing gum on the pavement in Malsters close. There is

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also the probability that the same person is responsible for the litter in the tree and the tea bags and bananas about the village. The clerk is to contact the Community Police for them to have an informal word with the culprit. Cllr Eyles is to provide for information about the culprit which may help the Police to understand the culprit.

- Information has been received from Simon Dade at Breckland Council about signs on the roundabout. The clerk is to contact Mr Smith and pass on the information..

**7. Finance**

The chairman informed the meeting of the changes to the national minimum wage and the interim pay award for clerks.

- The following payments were authorised by the Parish Council and cheques signed by Cllrs Eyles and Eyres.

Cheque	Description	Total
100968	Community car Scheme	£ 250.00
100969	S.L.Symonds Litter Warden	£ 65.00
100970	J Illsley Clerk, post, travel	£ 423.93
100971	Anglian Water	£ 50.26
100972	D. Freeman	£ 60.00
100973	Community Car Scheme	£ 250.00
100974	S.L.Symonds Litter Warden	£ 65.00
100975	J Illsley Clerk,Travel and post	£ 557.27
100976	Viking Direct	£ 85.57
100977	S. Eyres Groundworks	£1225.00

**8. Planning Applications**

- 3PL/2008/0782/O 24 Fir Close Appeal refused  
Bennetts revised application was accepted.

**9. New Highway Matters**

The clerk is to write again to 28 Brecklands to ask them not to park on the pavement. The clerk is to inform the community police that there has been an increase in the number of cars parked on grass verges.

The clerk is to write to 16 Brecklands asking them to remove the household waste from the garden as it is a health and safety issue. Cllr Goodrham raised the issue of the speed limit outside the school. The clerk is to write to County Cllr Monson and th, the Community Police and the Chairman of Governors of the school to ask their support in seeking a reduction of the speed limit outside the school to 20mph.

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Cllr Weight reported that a metal box at the junction of Impson Way and the Cranwich Road was damaged. The clerk is to inform Highways.

**10. Street Lighting**

The Council voted unanimously to accept the quotation from Mr Buck of MHB Services for the maintenance of the street lights in the village. The clerk is to write and accept the quote.

- The clerk is to report street light 9043 outside the bowls club.

- **Reports**

- **MRG&VHT.**

- Minutes received and circulated.

- **STANTA**

Cllr Fox said no report had been received but he is to chase up the visit promised for the council to view the new development on the training ground.

- **School Governors**

No report had been received officially but the Council had been informed that the school hoped to be out of special measures by the summer but had already been told that the school budget was to be cut.

- **District Councillor**

None

- **County Councillor**

None

- **Members' Matters**

The clerk asked the Council to fix a date for the health and Safety Risk Assessment. It is to be fixed at the next meeting.

The date for the Annual Meeting of the Parish Council is fixed for Thursday 2<sup>nd</sup> April, 2009 at 7.00pm.

Cllr Fox proposed and Cllr Shepherd seconded the proposal that the Council accept the quotation from S. Eyres for the refurbishment of the verge at Adeane meadow.

There being no other business the meeting closed at 8.55pm

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Chairman: \_\_\_\_\_ Date: \_\_\_\_\_

Clerk: \_\_\_\_\_ Date: \_\_\_\_\_