

# **Minutes of the Meeting of Mundford Parish Council**

## **Thursday, 1st October, 2009.**

### **Present:**

Cllr. Eyles, Chairman, Cllrs Eyres, Goad, Shepherd, Goodrham, Miles, Weight, County Councillor Monson, a Community Police Officer and 5 members of the public.

#### **1. The Chairman's Opening Remarks**

The Chairman welcomed those present and introduced the new clerk Fran Brown who is to take over in November. He declared the meeting open.

#### **2. Apologies for Absence**

Cllrs Marston, Fox and District Cllr Steward.

#### **3. Minutes of the Parish Council Meeting on Thursday, 3rd September, 2009.**

The minutes were agreed and signed.

#### **4. Declarations of Interest**

Cllr Eyres declared an interest in the contract for clearing cricket club verge and dyke. Item 6.

#### **5. Meeting suspended for public participation**

There was a request from the young people of Mundford via Debbi, the Postmistress for facilities for the young people to meet with their friends. They were concerned that in the near future a high perimeter fence was to be placed around the play area and this would be locked from 6.00pm thus depriving them of one of the only meeting places in the village. The Council agreed to discuss the matter at the next meeting and the clerk is to place an article for the young people in the newsletter.

There was concern about parking on the bend at the end of Wissey View. The clerk is to ask Highways to look into the possibility of lowering the curb so that people can park in their gardens or into converting a green area into parking.

#### **6. Matters Arising:**

##### **Outstanding Highway Matters**

- **Refurbishment of the Village**

The Council discussed the three quotations it had received for the clearing of the dyke and the verge adjacent to the Cricket Club. Cllr Goodrham proposed that the quote from JL Landscapes be accepted and Cllr Shepherd seconded this. The majority of the Council agreed to award the contract to JL Landscapes. The clerk is to contact JL Landscapes to inform them of the Council's decision and to the other contractors to thank them for providing a quote.

- **Risk Assessment and Health and Safety Report**

The report was accepted.

##### **Dog and Litter Bins**

The litter bins have still not arrived but should be delivered within the week.

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- **Bennett Development**  
There have been problems with trees on the site and the contractors may have to resubmit their planning application. There were no answers to the questions posed by parishioners because of this.
- **Swaffham Bus**  
The Swaffham bus will not be reintroduced. County Cllr Monson has requested that Mundford be included in the dial a bus scheme next year.
- **Pigstye Lane Dyke**  
Cllr Shepherd stated that the owners of the land adjacent to the dyke had received a letter about their responsibilities in clearing of the dyke.
- **Litter Bin Forestry Land**  
No litter bin is to be supplied because of the lack of money to employ someone to empty it.
- **Brown's Garage**  
No further information to date.
- **No Cold Calling**  
The questionnaire form trading standards had been returned and the Community Police had placed no cold calling stickers around the area.
- **Employees Contracts and Job Descriptions**  
The clerk is to draw up job descriptions and contracts.
- **Donations**  
Cllr Goad proposed that the Council give £2000 to Mundford PCC for the purchase and planning permission for a new church noticeboard. Cllr Goodrham seconded this. It was agreed by all the Council.  
Cllr Goodrham proposed and Cllr Weight seconded a donation of £25 to Norfolk Lowland Rescue. It was agreed by the majority of the Council.
- **Bulb Planting**  
It was agreed to spend £100 on daffodil bulbs and £100 on crocus bulbs. 5 Cllrs are to help with the bulb planting. Cllr Eyres is to organise the planting. It was also agreed to give money given in donations for bulbs to the school so that the children could be part of the bulb planting.

### **7. Correspondence**

Invitations to Watton Open Day, NALC Meeting and The launch of Swaffham Town Plan were read out. The clerk is to circulate them after the meeting.

A letter from the Scouts about the footpath adjacent to the Bennett Development was read out and the clerk informed the meeting that she had already replied quoting from the letter from Edward Parker of Bennetts.

A report from the councillors who attended the Stanta visit had been circulated to all councillors..

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MRG and VHT minutes and agenda are to be circulated.

Pride in Breckland monitoring forms are to be completed by the Chairman. The clerk is to apply for £250 towards the cost of the clearing of the Cricket Club dyke.

### **8. Finance**

- The following payments were authorised by the Parish Council and cheques signed by Cllrs Eyles and Eyres.

Cheque	Description	Total
101052	Community Car Scheme	£ 250.00
101053	Litter Warden	£ 65.00
101054	Clerk's salary, arrears and Travel	£ 539.92
101055	Grass cutting	£ 50.00
101056	Gardner, travel and sundries	£ 94.83
101057	MHB services Street Light Main	£ 142.90
101058	Didlington Nurseries	£ 200.00
101059	Viking Direct Stationery	£ 53.34
101060	Anglian Water	£ 191.37
101061	Mazars Audit	£ 327.75
101062	British Legion poppy Appeal	£ 75.00
101063	Bus shelter clean	£ 60.00
101064	Mundford PCC Donation	£2000.00

The report had been received from the auditors and had been displayed on the noticeboard.

- It has been decided to close the NSI account.

### **9. Planning Applications**

- 3PI/2009/0648/F Two Hoots Swaffham Road granted
- 3PL/2009/0691/F Land off St Leonard's Mead on going
- 3PL/2009/0700/F The Old Exchange Crown Road on going
- 3PL/2009/0645 17 Adeane Meadow granted
- 3PL/2009/0820/F 20 Swaffham Road on going

### **10. New Highway Matters**

- The clerk is to request Highways to clarify with white lines the right of way outside 2 Crown Road and the junction with A1065.
- The clerk is to report a missing drain cover on West Hall Road outside the Bowls Club.
- The tree at the entrance to Malsters Close is on the Highways' work schedule.
- The results of the speeding survey on A1065 and the A134 show that there is not a problem but there will further monitoring of the roads in the not too distant future.

### **11. Street Lighting**

- Cllr Eyres and Cllr Eyles are to check the lamp post outside 119 The Lammas and rub it down and repaint it.

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**12. Reports**

• **District Cllr**

An e-mail from Cllr Steward stated that there had been difficulties with the planning application from Bennett development because of concerns about tree preservation and the plans had been returned to the developer for comment. No further news to date.

• **County Cllr**

County Cllr Monson informed the meeting that discussions were taking place about a Renewal Energy Plant firm who wishes to construct a new plant near Croxton. There is much concern about the siting of the plant and people living in the area are very anxious. There no application at present and he is to keep the Council informed of any development.

The sign on the roundabout which had been blocking views had been removed. There was a suggestion that it be replaced but in a different position.

**13. Members' Matters**

The clerk is to send to the newsletter a reminder to residents to contact the Dog Warden should they see dogs fouling the pavements.

Cllr Weight asked the clerk is to contact Stanta and thank them for the visit to the Afghan villages and clarify the dates for training activities on the base. And then send these to the newsletter.

The Litter Warden is to be asked to clear litter behind the benches .

The gardener is to clear the stickers from the traffic lights.

There being no other business the meeting closed at 8.47p.m.

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_

Clerk: \_\_\_\_\_ Date: \_\_\_\_\_