

**Minutes of the Mundford Parish Council Meeting  
Held at Mundford Primary School  
on Thursday 3<sup>rd</sup> June 2010**

**Present:**

Cllr. M Eyles, Chairman, Cllr S Eyres, Vice-Chairman, Cllr J Goad, Cllr A Shepherd, Cllr C Weight, Cllr J Miles, Cllr D Goodrham, Cllr T Fox, Mrs F Brown (Clerk to the Council District and 4 members of the public.

**1. The Chairman's opening remarks**

The Chairman welcomed those present and explained the procedure for the meeting.

**2. Apologies of Absence**

Councillor Marston who was attending the Village Hall meeting and County Councillor Ian Monson. The Chairman asked for acceptance of Cllr Marston's apology and this was agreed to.

**3. To accept Minutes of the Annual Parish Council Meeting held on Thursday 6<sup>th</sup> May 2010, and to accept but not sign the Annual Parish Meeting Minutes.**

The Minutes were duly accepted and signed as a true record.

**4. Declarations of Interest**

None to declare

**5. Mundford Pride Scheme – Mrs Joan Clark, Mrs Eileen Powell and Mrs Ann Shepherd.**

The Chairman expressed his pleasure in being able to recognise the individuals nominated. He went on to explain the reasons for their nominations and how their selflessness, modesty and generosity had finally been recognised. He asked for each of the ladies in turn to collect their award and they were thanked by the Council.

**6. Mundford Parish Council Special Award – Mrs Julie Hall**

The Chairman explained that the Council had been asked to recognise Mrs Hall for the Pride Scheme but she was ineligible as she did not reside in the village. The Council decided to create a new category so that she could receive an award for the amazing work she has done over the last 20 years for the Primary school. The Chairman spoke of community and special memories from times spent at primary school and how Julie had helped provide the grounding that every parent wants for their child. He expressed his delight in being able to give her this special award and she received this to a round of applause.

**7. Meeting suspended for public participation**

Mary-Ann Turner asked if there had been any further planning applications from Bennetts recently. The Chairman explained that there had not been any applications for this site.

A resident from 14, Fir Close asked if it was possible for the kerb to be lowered outside his disabled son's home at No 76 Fir Close. The Chairman explained that a similar request for kerb lowering had been dealt with quite quickly so hopefully this will still be the case. The Clerk will contact Highways.

The same resident also expressed his concern over the lack of signage as approaching the pedestrian crossing. His disabled son had a distressing experience when a vehicle

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failed to stop in time and narrowly missed him. The Clerk explained that she had already spoken to the Police about this and as there had been concerns from other residents and they are currently contacting Highways to ask for more signage.

**8. Matters Arising**

**Outstanding Highway**

**Fir Close – Flooding Problems**

The dykes will be cleared over the next few weeks which includes the area by the memorial site which has already been 20% cleared.

**Crown Road 30mph sign**

This is on the work schedule.

**Cobbles on A134 verge**

The Chairman explained that he had tried to concrete the cobbles in but the area was breaking up even more so decided to report this back to Highways. Highways have since looked at the area and taken some cobbles away. They are unsure whether they can re-set the cobbles and may have to take them away and concrete over the area.

**Safety concerns with vehicles turning onto St Leonards St from A134**

The PSCO and a colleague visited Mundford on 12<sup>th</sup> May to see what problems occurred when the Primary School finished for the day and the traffic was significantly greater. Because the Cricket Club had opened its gates the amount of vehicles along the St Leonards Road was reduced and the problems that were originally reported were not as visible that day. While the Police were there a 4x4 truck with a trailer stopped just in time at the pedestrian crossing and the issue of more signage along this road was discussed. A lady also walked across the busy A134 with her dog just a few yards from the pedestrian crossing and she was spoken to by the PSCO. Since then the PSCO has contacted the clerk and advised that she has contacted Highways for them to consider extra signage along this road to ensure drivers are aware the pedestrian crossing is approaching. The Clerk has also written to the Cricket Club asking for them to keep the gates open at school pick up times to avoid congestion at these peak times. The Cricket Club has confirmed this is not a problem. The PSCO has been advised of this and will be contacting the school so that they can inform parents of this. The Council discussed the matter of signage as particularly urgent and the Clerk will contact Highways separately to ensure this matter is looked at.

**Swaffham Road speeding issues**

A letter was read out from Richard Deller at Highways with regards to the Council's concerns on speeding along the Swaffham Road. As there is not an accident problem in this area they are unwilling to help with any speed calming at this time.

**Bus services**

The bus contract for Denman's Travel was reviewed. The Council agreed that the service had been very good and it had been regularly used, therefore it was agreed to

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continue the service. The Clerk mentioned that she had spoken to Mrs Denman and she was very keen to keep the service running, but the rise in petrol and VAT has had a significant effect on their business and they have no choice but to raise the cost of the service. She suggested that the £25 a week cost should rise to £40 a week, but did agree that this was negotiable. The Council had a short discussion with a few suggestions, and it was finally proposed that they should be offered £30 a week but Denman's can keep the fare of all passengers. It will then depend on how many passengers they have to how much money they receive. It was also decided that if Denman's wished to raise the fare price that this should be agreed by Council. This was proposed by Cllr Goad and seconded by Cllr Fox. The Clerk will write to Denman's Travel with the Council's proposal along with a new contract to sign. There was a short discussion regarding other services that the Council could offer in the future, but it was decided that unless there was pressure from residents, that the Swaffham bus should be adequate.

**Litter**

The Chairman explained that there had been a number of incidents of glass being deliberately placed on the footpath on the Bennetts site and he had been given a name, yet there is no proof. The matter was reported to Keith Fuller as the culprit was allegedly the same person who was reported to have thrown litter along Pig Stye Lane. Unfortunately as there are no witnesses there is nothing that can be done. The matter will be monitored.

As the last litter pick was so successful, it was discussed that another litter pick should take place. The clerk will arrange a date.

**Mole Hills on Swaffham Road**

There has been no response from Icen Pest Control.

**9. Correspondence**

There was no correspondence as this had been previously circulated.

**10. Finance**

The following payments were authorised at the meeting, 3<sup>rd</sup> June, 2010 by the Parish Council and cheques signed by Cllrs M Eyles, Cllr Miles and S Eyres

<b>Cheque</b>	<b>Description</b>	<b>Total</b>
101135	Mrs A Shepherd (Community Car Scheme)	£ 250.00
101136	J Hubble (Litter Warden)	£ 65.00
101137	Mr M Eyles (Gardener)	£ 96.00
101138	Mrs F Brown (Sal 5wk period/Mil/Post/Tel)	£ 745.05
101139	Denman's Travel (Bus Contract 5wk period)	£ 90.00
101140	MHB Street Light Contract	£ 146.01
101141	Bookeeping solutions (Internal Audit)	£ 55.00
101142	MRG & VHT –maintenance grant	£2500.00
101143	Mundford PCC – churchyard maintenance	£1500.00
101144	CAB Thetford	£ 250.00
101145	CAB Brandon	£ 250.00

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101146	SN Victim Support	£ 100.00
101147	Norfolk Accident Rescue	£ 150.00
101148	Macmillan Cancer Relief	£ 250.00
101149	EACH	£ 250.00
101150	East Anglian Air Ambulance	£ 250.00
101151	Anglian Water	£ 90.41
101152	Mrs Joan Clark (MPS)	£ 50.00
101153	Mrs Eileen Powell (MPS)	£ 50.00
101154	Mrs Ann Shepherd (MPS)	£ 50.00
101155	Mrs Julie Hall (Special Award)	£ 50.00
101156	TTSR Ltd (Grass cutting contract)	£ 666.81
101157	Void Cheque	
101158	Chilzone (youth club)	£1500.00
101159	MRG & VHT (donation)	£ 100.00
101160	Anglia Computer solutions	£ 20.00
DD	E.ON Payment (street lighting)	£ 191.34

**10.1 Audit 2009/10**

The internal auditor has approved the accounts and as she is a qualified accountant, she has passed on a computer package to the clerk to help her for next year's audit. The accounts will now be sent to the Audit Commission and a notice displayed in the notice board.

**10.2 Letter from Chilzone**

A letter was read out advising that they are now in the establishment process and was aware that the Council were holding funds to help with a youth club. The Council agreed that the funds should be released and wished that the Council should be copied into their Minutes. The Clerk will write to Chilzone.

**10.3 Note from Samantha Fricker, Mundford Village Hall**

An e-mail was read out from Samantha Fricker, the secretary of Mundford Village Hall updating the Council with the situation concerning the storage container. There was a short discussion which included the council's concerns raised over the idea of covering the container to make a hill. It was proposed by Cllr Fox that £100 should be given to the Village Hall to paint the container. This was seconded by Cllr Shepherd and a show of hands was unanimous.

**10.4 Sponsorship of Roundabout**

The Clerk advised that she had spoken to Wil Smith and he is planning on planting the roundabout in the next 10 days. The signs are also almost ready too.

**10.5 Future Projects**

**Parish Archive**

The Clerk had problems with the Archive Disk which required help from a computer expert to retrieve the images. Backup copies have been made to preserve the archive in case of future problems. The Clerk has placed a request in the newsletter asking for photos, newspaper clippings etc so that the Archive can grow.

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**Bench in memory of Derek Burlingham**

The Cricket Club has asked if they can purchase a bench from the Council. It was discussed that this can be sold to them at cost price. It was proposed that the bench be sold to them for £100 by Cllr Fox and this was seconded by Cllr Goad, a show of hands was unanimous.

**Portable CCTV**

The Chairman asked Cllr Goad to report on this. Cllr Goad had researched this thoroughly, but there seemed to be too much bureaucracy surrounding this. He went onto explain that there needs to be committees in place, the Data Protection Act needs to be adhered to, with then a question of who will run it. Cllr Goad recommended that this should not be pursued. The Chairman thanked Cllr Goad for looking into the idea so thoroughly.

**Mundford Cricket Club**

A letter was read out from the committee stating that they are now in receipt of a quote to re-surface the car park. They are in position to put half the amount to the project and asked the Council for the other half which amounts to £5,500. After a detailed discussion it was proposed by Cllr Fox that the Council should grant this money and this was seconded by Cllr Shepherd. The Chairman asked for a show of hands and it was unanimous.

**11. Planning Applications**

3PL/2010/0210/F Ashleigh House, Brecklands, Mundford. Single Storey extension to side of property and part garage conversion. Granted.

3PL/2010/0221/F Bueno Vista, Cranwich Road, Mundford. Demo of existing garage and construction of new brick and tiled roof detached garage. Granted.

**12. Street Lighting**

There was a request from a resident at 28 Brecklands that her street light was too bright and was causing her annoyance. The resident has just moved into the property. When the Clerk inquired into this it was reported that the light cannot be dimmed but a back plate can be placed on it at a cost of £85 plus VAT. The Clerk informed the resident that as this was not covered in our contract that the cost would have to be paid by herself. The resident was unhappy with this and the Clerk asked for her to send a request in writing so that it can then be a Council decision. No letter was received before the meeting. There was a short discussion and it was decided that as there had been no other complaints from the previous owner or other residents in the street that the Council will not pay for the work to be done.

**13. Reports**

Both the District Councillor and County Councillor were not present at the meeting and no reports were forwarded to the Clerk prior to the meeting.  
The Village Hall Committee Minutes will be circulated shortly.

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**14. Members' Matters**

Cllr Fox read out a letter from the RT Hon Eric Pickles MP stating that it is his intention to abolish regional strategies and return decision making powers on housing and planning to local councils. This would mean that decisions on housing supply will rest with local planning authorities without the framework of regional numbers and plans. He hopes to make a formal announcement on this soon.

Cllr Goad asked if it stated in the grass contract that the grass should be cut every 14 days along the Lynford Road as it has only been cut once a month.

There has also been a complaint that the tulips were cut while cutting the grass on the village green. The Clerk will report both matters to TTSR Ltd.

Cllr Eyres stated that there had been a concern over the amount of dandelions this year and they need to be sprayed. The Chairman suggested that quotes should be sought and this can be placed on the Agenda next month.

There have been concerns over vehicles coming out of the slip road onto the A134 which is dangerous. This mainly happens when there is the chip van on Fir Close. The Clerk will contact Highways to request a No entry sign for this road.

There being no other business the meeting closed at 8.37pm.

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_

Clerk: \_\_\_\_\_ Date: \_\_\_\_\_