

**Minutes of the Mundford Parish Council Meeting  
Held at Mundford Primary School  
on Thursday 1<sup>st</sup> July 2010**

**Present:**

Cllr. M Eyles, Chairman, Cllr S Eyres, Vice-Chairman, Cllr J Goad, Cllr A Shepherd, Cllr C Weight, Cllr J Miles, Cllr D Goodrham, Cllr T Fox, Cllr J Marston and Mrs F Brown (Clerk to the Council) 2 Community Police Officers and one member of the public.

**1. The Chairman's opening remarks**

The Chairman welcomed those present.

**2. Apologies of Absence**

None.

**3. To accept Minutes of the Parish Council Meeting held on Thursday 3<sup>rd</sup> June 2010**

The Minutes were duly accepted and signed as a true record.

**4. Declarations of Interest**

Cllr Eyres declared an interest on Agenda item: Dandelion Spraying.

**5. Meeting suspended for Public Participation**

The Chairman invited the public to speak but there were no comments made.

**6. Matters Arising**

**Outstanding Highway**

**Fir Close – Flooding Problems**

The dyke has been cleared near the memorial site and a large amount has been taken away. The Clerk confirmed that after a large amount of rainfall the drains coped a lot better and there was only a small puddle by the roundabout. The Clerk explained that Highways tried to complete the project by clearing out the dyke opposite Fir close, but there was not enough consideration made for safety so they will have to plan this better and the Council will be notified when this is likely to go ahead.

**Crown Road 30mph sign**

This has now been done.

**Cobbles on A134 verge**

This has now been done.

**Safety concerns with vehicles turning onto St Leonards St from A134**

The Clerk had previously written to the Police to inform them that the Cricket Club had agreed to keep the gates open at busy times to aid congestion problems. The PSCO, Laura Parrott, had advised that she would contact the school to ask the Headteacher to write to parents with this information. No response had been received either by the school or the Council. The Chairman asked the Community Police officers who were present and they advised that our PSCO is now on maternity leave

**Minutes of the Mundford Parish Council Meeting  
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on Thursday 1<sup>st</sup> July 2010**

and a new PSCO has been designated to our Parish. The Clerk informed the Police Officers of the situation so far and they agreed to pass this information onto the new PSCO. Highways have also informed the Clerk that there is a possibility that new kerbs will be placed on St Leonards Street near the school as these have deteriorated badly. The clerk will keep the council informed of this. The Clerk recommended taking this off the Agenda, however due to the Police now getting involved the Clerk decided to keep this on for now.

**Pedestrian Crossing signage**

At the last meeting it was discussed that there had been incidents of vehicles not stopping in time or going through a red light which is a huge safety issue. The Clerk had reported this to the PSCO previously and Highways are now involved. Highways have informed the Clerk that they are taking this matter seriously and are looking at ways where signage can be improved. As yet there has been no further information. The Chairman expressed his concerns over the incidents and asked the Community Police Officers if there was anything they could do to help the situation. They took the information on board and advised they would look into this further. The Clerk will keep the Council informed of any developments.

The Chairman asked if anyone had any further questions they would like to ask the Police about this item or any other.

Cllr Goodrham asked the Community Police Officers if they had any influence to move the 40mph signs further back to the Mundford Boundary along the A134 Thetford Road and the A1065 Brandon Road. Again, they will look into this and inform the Council accordingly. Cllr Goodrham also asked if it was possible for a 20mph speed limit to be enforced around the village. The Chairman suggested that this be placed on the Agenda for the next meeting.

Cllr Marston asked if it was possible for them to keep an eye on youths that are frequenting outside the Village Hall most evenings. They are playing loud music from their cars and are causing general disturbance. They agreed to have a look before they left that evening and also explained section 59, the Anti-Social Behaviour Order for Drivers to the Council.

**Bus services**

The Clerk discussed the new terms with Denman's Travel and they were happy with the contract. They have now signed the contract and the Chairman asked the Council again if everyone was happy for this before he signed as well. The Council agreed so the Chairman signed the contract and a copy is to be sent to Denman's. This will be reviewed again in 6 months time.

An e-mail was received from Norfolk County Council with regards to the Bury St Edmunds service No 30. Unfortunately this has been cancelled by Coach Services and the County Council have no budget to replace it. The Council agreed to send this information to the Newsletter so that residents are aware of this and to notify them that they can still catch a bus to Thetford and then go onto Bury from there.

**Litter**

A litter pick took place on Monday 28<sup>th</sup> June. Again it was very successful and 7 or 8 large bags of rubbish were collected. Volunteers were placed along the A134

**Minutes of the Mundford Parish Council Meeting  
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on Thursday 1<sup>st</sup> July 2010**

Thetford Road and the A1065 Brandon Road, as well as the memorial site. Two volunteers made their way down the Swaffham Road and collected rubbish that had been there for many years. Another litter pick will take place in a couple of months. There have been no further developments with regards to the litter culprit in the Pig Sty Lane area.

**Mole Hills on Swaffham Road**

The Clerk has spoken to Icen Pest Control as there had been no previous response. He added that the moles had been dealt with on the Swaffham Road but he was aware that hills had been seen near the bench on the grassed area near Crown Road. The Clerk had asked him to quote for the job and there was also a suggestion of a yearly subscription. The Clerk asked him to place his invoice through her door along with a quote for the yearly amount. As yet no information or invoice has been given to the Clerk.

**Dandelion Spraying**

Cllr Eyres stated that he had not brought to the Council a clear idea of where the spraying should take place, however some of the areas were still covered in grass clippings and the spraying could not take place until at least another cut took place otherwise the spraying would be ineffective. The Clerk advised that she will try and retrieve a map of Mundford so that areas could be shaded where the spraying should take place and then this can be forwarded onto other interested parties to quote.

**Breckland Council Site Specifics**

This subject was discussed a couple of months ago when the Chairman had initially attended a meeting at the Village Hall about this. The updated documents were received by the Clerk and then circulated to the Council prior to this meeting. There were no comments made by Council and the Chairman advised that the Clerk should confirm with Breckland that these were accepted.

**Standing Orders**

The Model Standing Orders that had recently been updated by NALC (Norfolk Assoc of Local Councils) were adjusted by the Clerk and the Chairman to fit in with the Parish Council's way of doing things. The Chairman read out a few bullet points to the Council but suggested that the Standing Orders be circulated to Councillors and any comments made should be directed to the Clerk. The matter can then be discussed at the next meeting to hopefully be accepted by the Council.

**6. Correspondence**

The recent allotment training had been oversubscribed so the Clerk and Chairman could not attend, however it was noted that there will be another training day nearer to autumn. The Chairman read out an e-mail from Sarita Presland, the Parish Liason Officer for NALC, which gave a clearer picture of the procedure the Parish Council needs to do if approached by residents for an allotment.

A letter was read out by the Chairman from Norfolk Police which stated that there will be some changes within the delivery structure of Norfolk Constabulary. This will result in a number of personnel changes at district level. The Chairman directed comments to the Officers present. The Police Officer clarified points which included

**Minutes of the Mundford Parish Council Meeting  
Held at Mundford Primary School  
on Thursday 1<sup>st</sup> July 2010**

cutting jobs at the higher level to save money, but this will not result in a lack of Police resources.

A card was read out from Julie Hall thanking the Council for the Special Award she was given at the last meeting.

**7. Finance**

The following payments were authorised at the meeting, 1<sup>st</sup> July, 2010 by the Parish Council and cheques signed by Cllrs M Eyles and S Eyres.

<b>Cheque</b>	<b>Description</b>	<b>Total</b>
101161	Mrs A Shepherd (Community Car Scheme)	£ 300.00
101162	J Hubble (Litter Warden)	£ 65.00
101163	Mr M Eyles (Gardener)	£ 120.00
101164	Mrs F Brown (Sal 5wk period/Mil/Post/Tel)	£ 592.96
101165	Denman's Travel (Bus Contract)	£ 74.00
101166	MHB Street Light Contract	£ 146.01
101167	Viking Direct	£ 53.70
101168	Eon – Parish Office	£ 23.08
101169	Mr D Freeman (Bus Shelter Cleaning)	£ 60.00
101170	Victim Support (to replace chq 101146)	£ 100.00

**7.1 Audit 2009/10**

The Audit has now been sent to Mazars Audit. A notice has been displayed in the notice board.

**7.2 Thank you letters**

Many thank you letters have been received, and the Chairman read out a majority of them including a letter from Chilzone advising that they will pass a copy of their Minutes to the Parish Council where appropriate. The Cricket Club will advise the Council once the car park has been re-surfaced so that monies can be passed on.

**7.3 Sponsorship of Roundabout**

The Clerk had tried to contact Mr Smith a number of times and has had no response by phone or e-mail. However, the planting has now been done and there was a discussion on this. There was concern that the plants were not the right ones for a dry roundabout and that they will not survive.

**8. Planning Applications**

**3PL/2010/0591/F** Brown's Garage – C/U of car salesroom to Farm Shop and retention of decking. No objections sent.

**3PL/2010/0592/F** Brown's Garage – 3 Fascia signs to be erected. No objections sent.

**3PL/2010/0593/F** Brown's Garage – Catering Trailer and decking/raised seating area. No objections sent.

**3PL/2010/0594/CU** Brown's Garage – Change of use of part of Brown's Car Sales to monthly farmers market. No objections sent.

**3PL/2010/0643/D** 5, Swaffham Road – Erection of a 2 storey dwelling & detached garage. The clerk wanted clarification from the Council that 5 Councillors objected to

**Minutes of the Mundford Parish Council Meeting  
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a 2 storey dwelling. This was confirmed by Council. The Clerk will inform planning. Cllr Fox mentioned that the planning notice had been placed outside No 5 Crown Road. The Clerk had noticed this and had reported this to planning earlier in the week.

**3PL/2010/0634/F** 70, Malsters Close – Demolish porch and erection of rear single storey extension. No objections sent.

**9. Street Lighting**

Cllr Marston reported light No: 9078 as not working.

**10. Reports**

Both the District Councillor and County Councillor were not present at the meeting and no reports were forwarded to the Clerk prior to the meeting.

The Clerk had e-mailed Mrs Steward prior to the meeting for her view on the comments made by the Rt Hon Eric Pickles MP and how this may effect the LDF (Local Development Framework) but there was no reply by the time of the meeting. The Village Hall Committee Minutes will be circulated shortly.

**11. Members' Matters**

Cllr Goodrham advised that the Cricket Club intends to re-surface the car park during the School summer holidays to avoid as much disruption as possible. They also hope to coincide this work with the re-surfacing of the school playground.

Cllr Eyres mentioned that he had heard that the owner of the land that backs onto the newly built bungalow in Adeane Meadow will be moving the fence back to his boundary and therefore the bench and this strip of grass will not be able to be used by the Parish Council. The Chairman stated that this was only hearsay at this time and until there was firm proof of the owner's intentions then it cannot be discussed any further.

There being no other business the meeting closed at 8.22pm.

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_

Clerk: \_\_\_\_\_ Date: \_\_\_\_\_