

**Minutes of the Mundford Parish Council Meeting
Held at Mundford Primary School, Mundford
on Thursday 5th June 2014**

PRESENT:

Councillors S. Eyres Chairman, J. Goad Vice-Chairman, T. Fox, A. Shepherd, J. Burton, J. Marston, C. Weight, D. Goodrham and P. Angus Clerk to the Council and 3 members of the public (including 1 PC)

1. THE CHAIRMAN'S OPENING REMARKS

The Chair welcomed everyone

2. APOLOGIES OF ABSENCE

Cllr L. Pratt and District Cllr A. Steward

3. ACCEPT AND SIGN THE MINUTES

The minutes of the Parish Council Meeting held on Wednesday 7th May 2014 were accepted and signed as a true record.

Proposed by Cllr Goad, seconded by Cllr Burton, 7 were in favour.

4. DECLARATIONS OF INTEREST

None.

5. PUBLIC PARTICIPATION

There was no public participation. There was a representative present from Thetford police who updated the Cllrs on crime in Mundford, there were 2 cases of burglary to a shed and garage and 1 case of fraud which involved a local resident parting with money for work to be carried out on their house, the same person also obtained entrance to another residents property but money was not parted with. This person has been reprimanded, however, to date the PC does not know the outcome of this. Cllr Fox asked why there was a lack of presence of police in Mundford, the PC explained there is a shortage of bodies at the moment due to lack of funds and cut backs, the PC said he will put the Cllrs comments forward to his superiors.

6. MATTERS ARISING

Outstanding Highway

The Chair explained the Footpath outside number 23 Fir Close and 15 the Lammas pavement are still outstanding, the give way sign at the entrance to Ipsom way has now been repaired, the hedge in Brecklands still needs to be trimmed, a letter has been put through the door by the clerk. Cllr Goodrham said there was a hedge overgrowing in Wissey View and the resident was elderly and a letter through the door would not be appropriate, it was agreed that Cllr Goodrham would ask someone that knows the resident to suggest that they could arrange to get the hedge trimmed back for them. The Chair pointed out the hedge outside number 2 Fir Close is very overgrown and obstructing the view when pulling out onto the main road it was agreed the clerk will contact Flagship to see who is responsible for cutting this back.

Bus Service

Passenger numbers were May 3rd - 6, May 17th - 5 and May 31st - 8. This service is up for review in September.

Training and Courses

The Clerk attended a PAYE and VAT course on the 15th May and said that it was very informative and confirmed that what she was doing is correct.

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Allotments

The Chair said that one allotment owner had given up their allotment due to work commitments. A discussion took place with regard to whether the rent should be refunded to this person, the Chair asked for a proposal to refund, this was proposed by Cllr Fox and seconded by Cllr Goad, the Chair then asked for a proposal not to refund, this was proposed by Cllr Goodrham and seconded by the Chair there was a show of hands for each proposal which was 4 for Cllr Fox and 4 for Cllr Goodrham, the Chair had the casting vote which was not to refund. The next resident on the waiting list has taken the tenancy over, the new agreement and payment have been returned to the clerk. A discussion took place regarding the fence and it was agreed that the installation of the fence will be delayed until the Autumn when the bushes could be planted at the same time, this was proposed by Cllr Burton and seconded by Cllr Marston all agreed. A discussion took place regarding a memorial for Mary Ann Turner to be placed on the site of the allotments, Cllr Fox is to investigate the possibility of recycling the plaque that was originally on the village green and this will be discussed at the next meeting. A discussion took place regarding Mary Ann Turners grave which does not have a headstone, it was agreed that Cllr Goodrham will ask Bruce McIsaac to contact the families solicitor to see if they are going to provide a headstone, if their intention is not to provide one this will then be discussed at a later date to see how a headstone can be provided possibly by the community.

Handyman, Litter Warden and Gardener

The Chair said that we now have a gardener who is Mr Bruce McIsaac, the flower beds were cleared at the weekend and 400 mixed geraniums were ordered from Diddlington nurseries and Bruce is currently in the process of planting these out. The chair asked the clerk for an update on the letter to Serco regarding the bin men dropping litter and leaving it behind on collection days, the clerk confirmed that the letter has just been posted and we should hear within a week or two.

Community Speed Watch Scheme

The chair stated that the Cllr Pratt who was going to look into this is not at the meeting tonight. A discussion took place regarding finding another co-ordinator for this scheme and it also seems we do not have a full list of the original volunteers. It was agreed that the clerk is to contact the authorities to see if they will give her the full list.

Trailer on Lynford Road

A discussion took place regarding the lack of information the Parish Council are receiving about this situation. It was agreed the clerk will write to Breckland Council asking for further information.

Volunteer Winter Gritting Programme

The gritter has now been delivered to the clerk for safekeeping in her garage.

War Memorial area

The chair explained that the clerk had now received one quote for the renovation having gone out to two companies. The clerk explained that stone mason companies are very busy at the moment and struggling with demand, however the grant application has now gone in but could take up to two months to tell us if we are successful or not. Cllr Goad proposed we go ahead with the quote that has been received regardless of whether we receive a grant or not, this was seconded by Cllr Fox all agreed. A discussion took place regarding recognition of residents that have served in WW2 and it was agreed that the Parish Council would put a notice in the Connect stating that the Parish Council would like to thank and recognise all those who served in WW2, this was proposed by Cllr Fox and seconded by Cllr Burton all in favour.

Standing Orders

The Chair suggested this matter be suspended until the next meeting as we did not have a full Council at the meeting tonight and also he was waiting for clarification on one or two points from NALC.

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Planning

A discussion took place regarding the way that future planning applications are handled by the Council. This follows the large turnout of residents at the May meeting with reference to the planning application for the houses behind the Post Office. It was proposed by Cllr Goad that a pro-forma is devised that is put through the doors of the residents who are affected by the planning application so that they can fill in and return to the Parish office, the clerk will then forward their comments to Breckland Council on their behalf this was seconded by Cllr Shepherd 6 agreed.

Lynford Road Speed Limit

Prior to the meeting tonight Cllr Goad had circulated a report to all Cllrs that he had written with reference to the speed limit in Lynford Road. A discussion took place regarding the speeding that occurs in this road and the dangers to the walkers and cyclist when using the road. Cllr Monson suggests that this report be forwarded to Breckland Council Highways department for their comments and what action can be taken, the clerk will arrange this.

Litter pick

The Chair would like to organize a litter pick for Monday 23rd June at 2pm, the clerk will contact all volunteers.

The Lammas Sign

Cllr Goodrham stated that there is a sign in the Lammas that refers to the house numbers in the road that is constantly obscured by a van that has been there for several years. A discussion took place regarding the possibility of moving the sign to a higher position above the height of the van on to the street light, it was agreed that the clerk will contact Highways to see if this is possible.

Notice Board

The Chair stated that the Council notice board needs refurbishing, it was agreed that the clerk will ask the handyman if this is something that he could do.

7. CORRESPONDENCE

There was none to discuss.

8. FINANCE

8.1 Audit 2013/14

The clerk confirmed that the annual return has now been sent to Mazars for the external audit.

8.2 Chilzone

The Chair stated that we have still not heard anything regarding the money to come back to the Council.

8.3 Mundford Scouts Grant Payment

The Chair asked the Cllrs if we should make a one off payment of the agreed £400.00 to the Scout Group instead of waiting for the invoices to come back to the Council before any payments are made. A discussion took place and it was agreed that invoices would have to be produced before any money can be paid out.

8.4 Accept and Sign the Cheques

The Chairman did not read the cheque payments out for May as all Cllrs had been issued a copy and Cllr Fox proposed that they should be accepted and signed. This was seconded by Cllr Burton all were in favour.

The following payments were authorised at the meeting, 5th June 2014 and cheques were signed by Cllr Fox and Cllr Shepherd. The payments sheet was signed by the Chairman.

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Cheque	Description	Total
101718	E-ON Parish Office bill	£ 90.58
101719	K&M Lighting – Maintenance and New light no 57	£ 516.59
101720	Viking – Stationary and Stamps	£ 139.78
101721	Serena Barnes - Audit	£ 75.00
101722	T.T.S.R – Grass Cutting	£ 1347.22
101723	Mr A Veal – Litter Warden	£ 46.70
101725	Eagles Coaches – STANTA Tour	£ 340.00
101726	BT – Parish Office Phone and Broadband	£ 55.26
101727	Broker Network Ltd – Council Insurance	£ 707.81
101728	Mundford Scout Group - Grant	£ 400.00
101729	K&M Lighting – New light no 55	£ 399.00
101730	Iceni Pest Control	£ 48.00
101731	Neil Balding -Replaces lost cheque number 101644	£ 19.37
101732	P.Angus – Clerk wages/mileage/post	£ 675.48
101733	West Norfolk Community Transport	£ 130.00
101734	Mundford Bowls Club - Gritter	£ 190.00
101735	Mrs A Shepherd – CCS	£ 250.00

Mundford scout group cheque is now void see minutes item 8.3

8.5 Website

A report was read out from Rosemary Godfrey as follows:-

189 visitors during May

A note had been added regarding the new Parish Council meeting venue which will be at the Cricket Club from July 2014

9. PLANNING APPLICATIONS

3PL/2014/0299/F 53 The Lammas IP26 5DS

To extend working hours to include weekends. Application dated 9th April
Approved 30th May 2014

3PL/2014/0378/F 3 Malsters Close IP26 5HJ

Addition of dormer window. Application dated 8th April
Approved 19th May 2014

3PL/2014/0368/F 10 Swaffham Road IP26 5HR

Replace existing flat roof and front porch. Application dated 8th April
Approved 13th May 2014

3PL/2014/0350/F 62 St Leonards Street IP26 5DW (The Post Office)

Proposed residential development 2 three bedroomed houses dated 22nd April
3 objections from the Council

3PL/2014/0335/F Proposed building plot at Green Lane, Mundford

Outline permission for erection of one dwelling. Application dated 27th March
1 objection from the Council. Planning refused 30th May 2014

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3PL/2014/0371/LB 26A The Cottage, St Leonards Street IP26 5HG

Addition of 1st floor dormer to rear elevation dated 6th May

No objections

3PL/2014/0432/F 9 Saxon Walk IP26 5JT

Proposed extension dated 6th May

No objections

10. STREET LIGHTING

Street light number 3 will be replaced with a new light in June 2014

11. REPORTS

District Cllr Ann Steward

Not at the meeting

County Cllr Ian Monson

Cllr Monson said that the high speed broadband that is currently being installed in some of the villages has hit a few technical problems, he will chase up to see what is happening with the Mundford installation. The AGM was held at County Hall and the Council has now formed 5 new committees that will replace the old cabinet way of making decisions, each committee has 17 members and these committees are known as The Children's Services committee, The Adult Services committee, Communities committee, Environment Planning and Transport committee and Policy and Resources Committee, decisions made by these committees will be final. There is a plan to re-sign the traffic coming in from the north into Mundford that is going to London. The new proposal is to direct traffic on to the A134 instead of the A1065 which will free up the congestion that occurs in Brandon. Cllr Monson also went over the various improvements being made to the A134. Cllr Fox asked about the section that has the tramlines on it just after the Santon Downham turning, Cllr Monson said he will chase this up. The Chair asked about the dip on the A134 that has caused many fatalities, Cllr Monson said that legally they cannot extend the double white lines and it is not possible to fill in the dip. Following a discussion regarding the many fatalities on this dangerous part of the A134 Cllr Monson said he will take this up with the Council to see if anything can be done.

12. STANTA

The tour is due to take place on the 10th June and is fully booked.

13. MEMBERS' MATTERS

The Chair reminded the Cllrs that the next Parish Council meeting will be at the Cricket Club and he pointed out that no alcohol will be served before and during the meeting, the Chair also suggested that we send a letter of thanks to the School for the use of the hall over the years. The Chair asked all Cllrs to take a look at the village green outside the hairdressers with reference to the erosion at the side of the green, it was agreed that the clerk is to contact Highways again to come out and take a look at this.

With nothing more to discuss the meeting closed at 9.28 pm.

Chairman: _____ Date: _____