

**Minutes of the Mundford Parish Council Meeting  
Held at Mundford Cricket Club, Mundford  
on Thursday 4<sup>th</sup> September 2014**

**PRESENT:**

Councillors S. Eyres Chairman, J. Goad Vice-Chairman, T. Fox, A. Shepherd, J. Burton, J. Marston, C. Weight, D. Goodrham, L. Pratt, County Cllr I. Monson and P. Angus Clerk to the Council and 1 member of the public.

**1. THE CHAIRMAN'S OPENING REMARKS**

The Chair welcomed everyone

**2. APOLOGIES OF ABSENCE**

District Cllr A. Steward

**3. ACCEPT AND SIGN THE MINUTES**

The minutes of the Parish Council Meeting held on Thursday 7<sup>th</sup> August 2014 were accepted and signed as a true record.

Proposed by Cllr Weight seconded by Cllr Pratt 8 were in favour.

**4. DECLARATIONS OF INTEREST**

None

**5. PUBLIC PARTICIPATION**

A member of the public enquired about the building work that had been carried out at East Hall farm, the Clerk explained that she had received a reply from Breckland Council Planning department stating that the work that took place did not require planning permission.

**6. MATTERS ARISING**

**Outstanding Highway**

Footpath outside number 29 Fir Close footpath – done. The following are all still outstanding and it was agreed the Clerk would chase these up with Highways and other parties concerned, 2 Fir Close to trim back overhanging bushes, enquiry regarding the installation of a kerb alongside the village green, Impson Way/The Lammas to repair the broken fence, Fir Close parking problem, Village Green one way system, enquiry regarding Cherry Tree Close turning area no parking sign required, 72 Malsters Close path is raising the Chair said that it is a thistle that is growing up through the tarmac, the boundary of 34 Impson Way bushes have now been cut back however the conifers are still outstanding, Roundabout – flooding again the Chair explained that he and Cllr Shepherd had rodded the pipe that they thought led into the gully but it became clear that it didn't, they then lifted the grid off the drain to try and see where that drained to but that proved impossible to see where the water was going, the plan now is to put a few gallons of water down the drain to try and see where this went.

**Bus Service**

There were no figures available for August due to staff holidays. Following a discussion it was agreed that from the 1<sup>st</sup> October the fare of £5.00 return would be increased to £6.00 also there would be no service on Saturday 27<sup>th</sup> December 2014 due to the low passenger numbers in previous years, this was proposed by Cllr Fox and seconded by Cllr Goad all were in favour. The Clerk will put a notice on the notice board and also in the newsagents window and an announcement will also be made in the October Connect.

**Training and Courses**

None

# **Minutes of the Mundford Parish Council Meeting Held at Mundford Cricket Club, Mundford on Thursday 4<sup>th</sup> September 2014**

## **Allotments**

Plaque for Maryann Turner – the wording for the plaque has been circulated and this will now be passed to Cllr Goodrham who is arranging for the plaque to be made. Tree for Maryann Turner – it was agreed that this would be discussed later in the year. A discussion took place regarding the erection of the fence and planting of the hawthorn bushes and it was agreed that the clerk would check on the progress of this with John Hayden. Cllr Burton pointed out that the paths have not been mown, the Chair explained that the clerk had sent a letter to all allotment owners asking that they do this. The Chair pointed out that he had noticed that grass cuttings had been dumped in the bushes on the edge of the allotment and this would be classed as fly tipping it was agreed that the clerk would send a note out to allotment owners asking them not to do this.

## **Handyman, Litter Warden and Gardener**

Handyman - the Chair said he would contact the handyman to see if he was still interested in working for Mundford Parish Council and if not he would offer the job to Bruce McIsaac to combine the role of gardener and handyman. Litter warden – Clerk to remind the litter warden that he is to wear the reflective jacket provided by the council when he is carrying out his duties. Gardener – following a discussion regarding the winter flowering plants for the beds it was suggested by the Chair that we order some polyanthus for this year, Cllr Goad suggested that due to this being the centenary year for the start of WW1 that the flower bed by the War Memorial and also the Jubilee bed be planted with just red and white flowers.

## **Community Speed Watch Scheme**

Cllr Pratt explained that some of the original volunteers have since dropped out and the more volunteers would be needed to make this scheme worthwhile. Cllr Fox suggested that we put a notice in the October Connect asking for a new co-ordinator and volunteers to contact the Clerk by the 28<sup>th</sup> October and if the response is still poor then this matter will be taken off the agenda.

## **Trailer on Lynford Road**

The various e-mails from Breckland Council planning and the environmental departments have been circulated to the Cllrs and this matter is still ongoing. The Chair has since received a letter from Mr John Nash stating that if this problem was on the Chairman's doorstep he would do something about it. The Chair contacted various departments/people at Breckland Council who all except for one person who is District Cllr Ann Steward have since got back to him and the Parish Council has since received an e-mail from Chris Curtis Planning Enforcement Officer informing them that a planning contravention notice is to be served, this will require the owner to supply information regarding several issues and once served the notice must be replied to within 21 days. From then on he will be looking to serve a formal enforcement notice on all interested parties. The Chair read out another letter from Mr John Nash thanking him for his help and since his intervention Breckland Council now seem to be doing something about the problem, the letter also thanked the Clerk for her help and patience.

## **War Memorial area**

The Clerk informed the Cllrs that work was due to be carried out during a two week period starting on the 8<sup>th</sup> September 2014. A discussion took place regarding the details that were required when applying for a grant from the War Memorial Trust such as original design drawings, architects details, parish minutes, details of the sculptor etc. The Clerk explained that there would be ways and means of researching this, however, by the time she had obtained those details (if they are recorded anywhere) we would be looking at next year before the work could go ahead and the Parish Council specifically wanted the work carried out by the end of October 2014, the clerk also pointed out that she had written a letter to the National Association of Local Councils expressing our concern that there must be other Parish Councils experiencing the same difficulties. It was also suggested that we report this to the EDP. A discussion took place regarding cleaning up the War Memorial area before the remembrance service in November and it was agreed the clerk would ask Barry Walker if he would kindly sweep the layby area with his industrial sweeper. Following a discussion regarding the service on Remembrance Sunday it was agreed that as Reverend Wiffen would not be able to attend to our service at The Mundford War Memorial until 3pm the Parish

# **Minutes of the Mundford Parish Council Meeting Held at Mundford Cricket Club, Mundford on Thursday 4<sup>th</sup> September 2014**

Council would have their own 2 minute silence at 11.00am on that day and should they wish to do so the parishioners would be able to lay their wreaths at the same time. It was also agreed that it would be courteous to inform the Revd of this. This was proposed by Cllr Fox and Seconded by Cllr Goodrham all agreed.

## **Notice Board**

Bruce McIsaac the gardener will be carrying out repairs to the notice board early September 2014

## **Maryann Turner Headstone**

Bruce McIsaac has informed the clerk that Miss Turner's headstone is now with the funeral directors and plans for the appropriate lettering is now in progress, it was agreed that this matter is to come off the agenda.

## **Multiple Occupancy**

It was agreed that the Clerk will contact Brecklands Council for an update on the situation.

## **Christmas Tree**

Cllr Fox has been given a box of glass baubles for the tree, the Chair proposed that the tree be taller this year approximately 5mtrs high all agreed. Lights - there will be 6 sets of lights - 3 blue and 3 white. A discussion took place regarding a lighting up date and possibly involving the children from Mundford Primary School also Mundford Parish Council to provide mulled wine and mince pies it was agreed the date would be discussed at the next meeting. Cllr Fox suggested that we put a notice in the Connect asking if local companies would donate towards the tree this will also be discussed at the next meeting.

## **Notice to all who served in our Armed Forces**

Following a discussion it was agreed that Cllr Goad draft a notice which will be circulated to all Cllrs and if all in agreement this notice would appear in the November Connect.

## **Litter Pick**

It was agreed that a litter pick would take place on Monday 15<sup>th</sup> September meeting outside the Parish Office at 2pm.

## **Bulb Planting**

Following a discussion it was agreed that the Parish Council would spend £100 on crocus bulbs and £15.00 on hyacinth bulbs this was proposed by Cllr Fox and seconded by Cllr Goad all agreed. The date will be Saturday 18<sup>th</sup> October meeting at 10am outside the Parish Office.

## **New Parish Computer**

It was agreed that a new computer will be needed very shortly for the Parish Council the approximate cost will be in total including new updated software £715 to £815 this was proposed by Cllr Fox and seconded by Cllr Goad all agreed. The clerk is aiming to have this installed in January 2015.

## **Cold Calling Stickers**

The clerk has available some No Cold Calling stickers and it was agreed that these would be offered to the over Sixties Club and that Cllr Pratt will take these along with him at their next luncheon.

## **7. CORRESPONDENCE**

Letter from Mr Nash was read out earlier in the meeting.

**Minutes of the Mundford Parish Council Meeting  
Held at Mundford Cricket Club, Mundford  
on Thursday 4<sup>th</sup> September 2014**

**8. FINANCE**

**8.1 Chilzone**

Clerk to contact the persons concerned for an update on the money to be returned to the Parish Council.

**8.2 Accept and Sign the Cheques**

The Chairman did not read the cheque payments out for August as all Cllrs had been issued a copy and Cllr Weight proposed that they should be accepted and signed this was seconded by Cllr Goad all were in favour.

The following payments were authorised at the meeting, 4<sup>th</sup> September and cheques were signed by Cllr Fox and Cllr Shepherd. The payments sheet was signed by the Chairman.

| Cheque | Description   | Total    |
|--------|---|----------|
| 101764 | Mazars – Parish Council Audit                                     | £ 240.00 |
| 101765 | E-ON Parish Office electric bill                                  | £ 45.83  |
| 101766 | Mr Bruce McIsaac Gardener salary and mileage                      | £ 59.58  |
| 101767 | Mr A Veal Litter Warden salary                                    | £ 64.00  |
| 101768 | Mrs P Angus Parish Clerk salary                                   | £ 540.54 |
| 101769 | K&M Lighting maintenance and new light number 26 Billy Emms Court | £ 516.59 |
| 101770 | Iceni Pest Control  | £ 48.00  |
| 101771 | Mrs A Shepherd CCS  | £ 200.00 |

**8.3 Website**

The clerk read out a report from Mrs Godfrey. There were 194 visitors to the site during August events from the Connect have been added.

**8.4 Donations**

A discussion took place regarding a donation to Macmillan as there had been confusion as to whether the Parish Councils donation would go to a local branch. Cllr Shepherd informed the Cllrs that she had telephoned Macmillan and they had confirmed that you should send along with the donation a letter requesting that you require this money is to go to our local branch. Cllr Shepherd proposed that we now send the cheque with the letter and this was seconded by Cllr Goad all agreed.

**9. PLANNING APPLICATIONS**

**3PL/2014/0631/F 27 Wissey View IP26 502**

Extension to building dated 18<sup>th</sup> June  
Planning approved 11<sup>th</sup> August

**3PL/2014/0636/F Coney Rise Crown Road IP26 5HQ**

Single store side extension dated 5<sup>th</sup> July  
Planning approved 19<sup>th</sup> August

**3PL/2014/0788/F 72 Malsters Close IP26 5HJ**

Rear single storey extension dated 25<sup>th</sup> July  
No objections

**3PL/2014/0860/F 24 Fir Close IP26 5EE**

Single storey extension to side and rear of house dated 8<sup>th</sup> August 2014  
Still in circulation

**Minutes of the Mundford Parish Council Meeting  
Held at Mundford Cricket Club, Mundford  
on Thursday 4<sup>th</sup> September 2014**

**10. STREET LIGHTING**

Nothing to report.

**11. REPORTS**

**District Cllr Ann Steward**

Cllr Steward was not at the meeting. A discussion took place and it was agreed that the clerk write a letter to Cllr Steward requesting that she attends the Parish Councils future meetings.

**County Cllr Ian Monson**

Cllr Monson informed the meeting that budgets were now being discussed for next year and unfortunately there is a £17 million deficit and savings will need to be made. The council tax may be increased for next year. A new chief executive has just been appointed who is Doctor Wendy Thompson. There is extra money available for high speed broadband from Breckland Council. There is a new waste collection arrangement starting in October where by Mundford residents will be able to put glass and other types of plastics in their black bins.

**STANTA**

The notice regarding the STANTA activities is posted on the notice board every week.

**12. MEMBERS' MATTERS**

Cllr Goodrham stated that the bramble bushes outside Maryann Turners old cottage need to be trimmed back as they are blocking the pathway and the Chair pointed out that the bushes outside the Old Rectory need to be trimmed back, the clerk will contact both residents.

With nothing more to discuss the meeting closed at 9.27

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_