

**Minutes of the Mundford Parish Council Meeting
Held at Mundford Cricket Club, Mundford
on Thursday 2nd April 2015**

PRESENT:

Councillors S. Eyres Chairman, A. Shepherd, J. Burton, C. Weight, L. Pratt, T. Fox, D. Goodrham, J. Marston and Mrs P. Angus Clerk to the Council. There were 12 members of the public.

1. THE CHAIRMAN'S OPENING REMARKS

The chair welcomed everyone and thanked Cllr Weight and Cllr Pratt who have resigned for their loyal service during their time as Mundford Parish Cllrs.

2. APOLOGIES OF ABSENCE

None received.

3. ACCEPT AND SIGN THE MINUTES

The minutes of the Parish Council meeting held on Thursday 5th March 2015 were accepted and signed as a true record. This was proposed by Cllr Fox and seconded by Cllr Burton all agreed.

4. TO RECEIVE DECLARATIONS OF INTEREST

Cllr Shepherd declared an interest in item 8.4.

5. MEETING SUSPENDED FOR PUBLIC PARTICIPATION

A member of the public thanked the Clerk for her help with the noisy BT cover outside his house. This person was also the Hon Treasurer of Mundford Parochial Church that had applied for funding towards the Churchyard Grounds Maintenance, it was agreed that he make his presentation to the Council now instead of later in the meeting. After the presentation it was agreed that a decision on the amount to be given would be made when the meeting comes to that part of the agenda item 8.5.

Two representatives from the police were present and they informed the meeting that organized gangs are breaking into parked vehicles in local picnic areas. Cllr Goodrham informed the police that there has been some cold calling in the village and asked for some "No Cold Calling Stickers" for the residents to display in their windows. The Chair asked how often the police visit the village and they confirmed it is daily.

6. MATTERS ARISING

6.1 Outstanding Highway Matters

Kerb alongside the Village Green - Following Cllr Fox's meeting with Highways he confirmed that Highways are not willing to do anything to improve the existing kerb. Cllr Fox said that during his meeting he asked for a quote for a larger kerb to be installed on the corners, it was agreed that the Clerk would chase this price up with Highways.

6.2 Training and Courses

None.

6.3 Allotments

Following a discussion regarding a plaque for Maryann Turner it was agreed that the plaque would be placed on the inside of the gate at the allotments, the plinth would be constructed from bricks and be the same height as the fence and that the handyman would build the base for the plinth and the Council will seek advice on what type of brick would be suitable from the brick layer. The Clerk will obtain prices from local bricklayers. It was agreed that the tree will be discussed in the autumn.

6.4 Handyman, Litter Warden and Gardener

Nothing to report.

6.5 Trailer on Lynford Road

The Clerk has had an email from the Enforcement Officer stating that they are still negotiating full compliance of the notice with the owners.

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6.6 New Dog Bin in Crown Road

The dog waste bin in the office is incomplete and it was agreed that this would be used for spares, the clerk has now ordered a new bin for this area.

6.7 Mud in Pig Sty Lane

The Clerk will apply to have Pig Sty Lane registered to Mundford Parish Council along with the Village Green and War Memorial site. See items 6.10 and 6.11.

6.8 Passenger Pickup area- Thetford Bus Service to Kings Lynn

Following a discussion it was agreed that the bus that is causing the problem on the A134 to Kings Lynn is hired to pick up the American children to take them to school, Cllr Fox suggest that the Clerk contact the Commanders Office at Lakenheath to explain the problem that the bus is causing in the mornings.

6.9 Drainage Ditch by the War Memorial

The Chair said that the pansies in the bed by the War Memorial had been eaten by deer and that primroses had now been planted as the deer do not seem to like these, the deer had also eaten the bulbs around the area. The Chair proposed that the Council plant something on the slope of the drainage ditch that the deer will not eat this will also provide some stabilisation to that area this was seconded by Cllr Fox and all agreed.

6.10 War Memorial Land Registry

The Land Registry has confirmed that this is not registered to any estate.

6.11 Village Green Land Registry

The Land Registry has confirmed that this is not registered to any estate.

6.12 CCTV Stickers

The Chair said that he has been asked by a resident if the Parish Council can provide stickers that state that CCTV is in operation at the end of Malsters Close – junction of Crown Road. It was agreed that the Clerk will check what the situation is regarding notices such as this on the public highways.

6.13 Stanta Trip 2016

It was agreed that the clerk will send an application into STANTA for a tour if possible for 2016 or as soon as possible after 2016.

7. CORRESPONDENCE

An e-mail from the Circle of Friends was circulated to the Cllrs prior to the meeting asking if the Chairman or Vice Chairman would consider judging the Scarecrow competition that is being arranged in the village and it was agreed that the Chairman / Vice Chairman will be very happy to be the judge on the day. The Chair wished the Circle of Friends good luck with this venture.

8. FINANCE

8.1 Chilzone

£1592.96 has now been returned to the Council to be ring fenced for any future youth clubs in Mundford. The Chair thanked the representative from Chilzone for her work in the past.

8.2 Scout Site Clearance

The Clerk obtained the following prices to clear the Scout Hut area of trees and bushes and seed the area. TTSR @ £350 and TJM @ £600. A third contractor was approached but has not come back with a price. It was agreed to accept the price from TTSR and the Clerk will arrange for the work to be completed. .

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8.3 Grass Cutting Contract – Extra Area West Tofts Road.

The Forestry commission have confirmed that this green area is not their land or their responsibility and it was agreed to have this area cut along with the other grass verges that the Council are responsible for.

8.4 Old Parish Computer

Cllr Ann Shepherd would like to buy the old Parish lap top. The Clerk has checked various prices that a lap top of this condition and age are being sold for and they range from £25.00 up to £60.00. Cllr Fox proposed that the lap top is sold to Cllr Shepherd for £50.00 this was seconded by Cllr Goodrham and 7 agreed.

8.5 St Leonards Churchyard Ground Maintenance

The application for a grant of £2,500 was circulated to the Cllrs prior to the meeting. A representative from the church explained why the church needs this amount to carry out the work. Following a discussion the following proposals were put forward. Cllr Fox proposed that the Council award £2,100 towards the ground maintenance this was seconded by Cllr Goodrham 3 agreed. Cllr Shepherd proposed £2,500 this was seconded by Cllr Pratt 5 agreed. £2,500 will be awarded to the Church which will be payable upon receipt of invoices for the work once it is completed.

8.6 Accept and Sign the Cheques for March 2015 payments

The Chairman did not read the cheque payments out for March 2015 as all Cllrs had been issued a copy. Cllr Fox proposed that the March payments should be accepted this was seconded by Cllr Weight and all agreed.

The following payments were authorised on Thursday 2nd April 2015. The cheques were signed by Councillor A Shepherd & Councillor T Fox.

Balance for March 2015	£ 5052.48
Less EON Payment for March 2015	£ 168.10
Less BT Payment for March 2015	£ 59.58
Less Anglian Water Payment for Dec 14 to 4 th March 15	£ 72.88
Total	£ 4751.92

Cheque	Description	Total
101846	Mrs A Shepherd CCS	£ 100.00
101847	Void Cheque	£ 0.00
101848	Void Cheque	£ 0.00
101849	Barkers Print and Design (Parish Council Leaflets)	£ 98.00
101850	Glasdon UK Ltd (New Dog Bin)	£ 260.50
101851	Void Cheque	£ 0.00
101852	NALC Annual Subscription	£ 236.79
101853	West Norfolk Bus Service	£ 84.00
101854	Iceni Pest Control	£ 48.00
101855	Mrs P Angus Parish Clerk Salary, Mileage and Post	£ 602.04
101856	Anglian Computer Solutions(Parish Council web and e-mail hosting)	£ 58.00
101857	Mr B McIsaac Salary/Mileage/Post Crete for gate and dog bin	£ 60.50
101858	The Post Office (HMRC)	£ 182.21

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Total of cheques paid =	£ 1730.04
Balance in Community Account April 2015 =	£ 3021.88
Balance in Savings Account =	£21185.57
March 2015 interest	£ 2.44
Chilzone Ring Fenced money	£ 1592.96
Total Balance in Savings Account	<u>£22780.97</u>

8.7 Website

Mrs Godfrey has backed up the website and added events from the latest issue of the Connect. She also met with the Parish Clerk to show her how to upload the minutes and agendas. Once she has details of names and dates she will be adding a new page that will show the names of past Councillors and how long they served on Mundford Parish Council. There were 472 visitors in March the highest yet.

8.8 Bus Service

Figures for March were 7th March - 6 passengers and 21st March - 5 passengers at a total cost of £84.00. Passenger figures and costs going back to September 2013 were circulated to the Cllrs prior to the meeting. Cllr Fox proposed we continue to subsidise this for a further 6 months however if the passenger numbers continue to drop then this service may have to be discontinued this was seconded by Cllr Weight and all agreed.

9 PLANNING APPLICATIONS

3PL/2014/0932/F Land adjacent to A1065 IP26 5EU

Replacement antennas and dish at existing mobile base station dated 27th August 2014
No objections. The Clerk will enquire if there is any more news on this application.

3PL/2014/0970/F Browns Kitchens Swaffham road IP26 5EH

Business signs, 1 fascia sign, 1 projecting sign and 3 hoardings (retrospective) dated 29th October
Split decision has been made as follows – Planning approval granted for the Mundford Gift Shop signs that are located outside the shop and on the fascia. Planning is not approved for all the car wash signs on the Browns site and the Mundford gift shop sign that is mounted on the fence alongside the car wash signs. The Clerk will check with planning regarding the situation with this application.

3PL/2015/0179/F 4 Lynford Road IP26 5HN

Proposed extension and alterations dated 23rd February 2015
No objections

3PL/2015/0290/F 15 Cherry Tree Close IP26 5JD

Construct new extension to rear. Part single storey/part 2 storey to form new habitable rooms
Dated 11th March 2015
No Objections

3PL/2015/0271/F 24 Malsters Close IP26 5HJ

Erection of two storey side extension dated 10th March 2015
No Objections

10 STREET LIGHTING

The next 9 lights to be replaced with LED's have been given to the lighting contractor. The new maintenance contract prices for 1 year @ £94.93 a month and 3 years @£90.18 a month were shown to the Cllrs at the meeting and it was agreed that the Clerk would clarify with the contractor how these figures are worked out before the contract is signed.

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11 REPORTS

11.5 District Cllr

Not at meeting.

11.6 County Cllr Ian Monson

Not at meeting.

12 MEMBERS' MATTERS

Cllr weight said that at the top of West Hall Drive two trees have fallen and the Chair said that there is also a fallen tree by the sign to Kings Lynn the Clerk will contact the Forestry Commission.

Cllr Goodrham suggested that the Clerk contact Breckland Council to ask if more "No Cold Calling" signs could be put up throughout the village. The Chair said that the loose chippings in Malsters Close have been swept away however the chippings in Fir Close and Brecklands still need to be cleared away the Clerk will contact Highways.

Cllr Fox said that on behalf of the Cllrs and himself he would like to thank the Chair for his time served as Chairman to Mundford Parish Council. The Chair replied that provided he is elected back on to the Council he will continue to serve as a Cllr but feels he needs a break from being the Chairman for at least two years.

Cllr Shepherd thanked the Clerk for her patience and help with filling out the nomination forms.

With nothing more to discuss the meeting closed at 8.42

Chairman: _____ Date: _____