

**Minutes of the Mundford Parish Council Meeting
Held at The Cricket Club, Mundford
on Thursday 7th April 2016**

PRESENT:

Councillors J. Burton Chairman, S. Eyres Vice Chairman, C. Angus, A Shepherd, T. Fox, K Weight, D Goodrham, J Marston, D Frost, District Cllr M. Nairn and Mrs P Angus Clerk to the Council
There were 18 members of the public.

1. THE CHAIRMAN'S OPENING REMARKS

The chair welcomed everyone

2. APOLOGIES OF ABSENCE

County Cllr I Monson

3. ACCEPT AND SIGN THE MINUTES – to accept and sign the minutes as a true record of the meeting held on 3rd March 2016

The minutes of the Parish Council meeting held on Thursday 3rd March 2016 were accepted and signed as a true record. This was proposed by Cllr Goodrham seconded by Cllr Frost and all agreed.

4. TO RECEIVE DECLARATIONS OF INTEREST

None

5. MEETING SUSPENDED FOR PUBLIC PARTICIPATION

None

6. MATTERS ARISING

6.1 Outstanding Highway Matters

St Leonards gulleys- overflowing and flooding when raining, The Lammas – badly cracked pavement between 119 and 123 both were reported to highways on the 30th March. Flooding outside the Parish office – still on Highways list to be done.

6.2 Allotments – to discuss any outstanding matters

The yearly rent is due end of April and reminders will go out to the tenants. The notice for plinth for Maryann Turner has been completed, Cllr Eyres asked that the tenant of number 1 allotment be reminded that they must use the full extent of their allotment as the scaffold tube that marks the boundary of the allotment is now a trip hazard.

6.3 Scout Hut Area – to discuss any outstanding matters

Nothing outstanding .

6.4 Handyman/Gardener – to discuss any outstanding jobs

Nothing outstanding.

6.5 Defibrillator – Progress report

The grant application has now been sent to Brecklands and District Cllr Mike Nairn said that he will fully support the application

6.6 Pig Stye Lane – Diseased Tree and Mud

The Clerk has chased this up with Norfolk County Council Footpath department, this is not the responsibility of the Parish Council.

6.7 New dog bin in Adeane Meadow – update from the Clerk

The Clerk has been told that the Parish Council are able to put a combined litter/dog bin in this area.

6.8 STANTA – to discuss arrangements / procedures for the up and coming tour in July

Following a discussion it was agreed that a minimum of £5.00 would be charged per person, the cost of the coach would be deducted from this charge and the remainder will be donated to the Army charities, this was proposed by Cllr Eyres, seconded by Cllr Angus and all agreed. The announcement for this tour will be published in the May Connect.

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7. CORRESPONDENCE

The Clerk read out an email received from Mrs Pam Edmunds regarding the behaviour of some residents at the March Parish Council meeting.

8. FINANCE

8.1 To Accept the Payments and Cheques for March 2016

The Chairman did not read out the cheque payments for March 2016 as all Cllrs had been issued a copy. Cllr Fox proposed to accept and sign the cheques for March 2016 this was seconded by Cllr Angus and all agreed.

The following payments were authorised on Thursday 7th April 2016. The cheques were signed by Councillor A. Shepherd & Councillor T Fox.

Balance for February 2016	£ 5642.99
 Minus the following direct debits	
E.ON Street lighting - energy	£ 239.10
Anglian Water – Parish Office	£ 39.90
Total direct debits	£ 279.00
 Plus the following income	
Community Car scheme	£ 306.01
Total income	£ 306.01
Total after direct debits + income	£ 5670.00

Cheque	Description	Total
101980	West Norfolk Community – Bus Service – February payment	£ 48.00
101981	K&M Lighting Maintenance- New light 81 Bracken Rise, Extension columns	£ 789.38
101982	The Post Office (HMRC)	£ 17.40
101983	Mr B McIsaac – Salary – Mileage - Maintenance equipment for benches	£ 128.63
101984	Mrs P Angus – Salary- Litter pick gloves- Key for Village green bin	£ 623.79
101985	NALC - Subscription	£ 249.75
101986	Mrs A Shepherd - CCS	£ 200.00
101987	Anglia Computer Solutions – software support yearly charge	£ 58.00
101988	West Norfolk Community – Bus Service – March payment	£ 66.00
101989	K&M Lighting – New light and extension 16 Malsters Close	£ 547.49
101990	Apex Signs	£ 54.00

Total of cheques paid =	=	£ 2782.44
Balance in Community Account April 2016	=	£ 2887.56
Balance in Savings Account =		£ 22792.48 *

*Includes Chilzone Ring Fenced money of £ 1592.96

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8.2 Website – report from Mrs Godfrey

The Clerk read out the report from Mrs Godfrey stating that the usual security scans had been run, events from the Connect had been uploaded and there were 261 visitors to the site in March.

8.3 Bus Service - March passenger totals and to review the last 6 months figures

March figures were 7 passengers on the 5th and 7 passengers on the 9th total cost to the Council of £66.00. Figures for the bus service were given to the Cllrs prior to the meeting and it was agreed that the Parish Council would continue to provide this service and it would be reviewed again in 6 months, this was proposed by Cllr Eyres seconded by Cllr Angus and all agreed.

8.4 Playgroup application for financial assistance

Nothing has been received from the Playgroup, this will be taken off the agenda.

8.5 St Leonards Church application for financial assistance

Mr Dennis gave an overview of the Church figures and following a discussion it was agreed that the Parish Council would donate £2,500 to the church for their grass cutting costs, this was proposed by Cllr Weight, seconded by Cllr Goodrham and all agreed.

9. PLANNING APPLICATIONS

3PL/2014/0970/F Browns Kitchens Swaffham road IP26 5EH

Business signs, 1 fascia sign, 1 projecting sign and 3 hoardings (retrospective) dated 29th October
Split decision has been made as follows – **Planning approval granted for the Mundford Gift Shop signs that are located outside the shop and on the fascia. Planning is not approved for all the car wash signs on the Browns site and the Mundford gift shop sign that is mounted on the fence alongside the car wash signs.**

3PL/2016/0040F 34 Swaffham Road IP26 5HR

New 3 bedroom bungalow with detached garage and modified access to Highway dated 26th January
No objections

3PL/2016/0107F – West Hall IP26 5EB

Propose to erect a 6ft security fence dated 29th January 2016
Permission granted 21st March 2016

3PL/2016/00790 6 Green Lane IP26

Replace mobile home with 1 no dwelling dated 8th February 2016
Planning Withdrawn

3PL/2016/0299/F Mundford Poultry Ltd

Demolition of five older style sheds, replace with two contemporary barns plus implement stores and cold store dated 16th March 2016
No objections

10. STREET LIGHTING – to discuss raising the heights of some lamps and possible new street light in St Leonards Road and Wissey View

St Leonards Street – The Clerk and Cllr Eyres met with the lighting contractor and it was agreed that two lights in St Leonards Street would be raised to improve the spread of light over the area. Wissey View – Cllr Goodrham said that he had spoken to all the residents in Wissey View and that none had any objections to a light being installed in that area, Cllr Eyres said that the lighting contractor advised that the best position for the light would be between numbers 23 and 25 and the column, the Clerk will write to all residents regarding this matter. Raising heights of lamps – Cllr Eyres said that he had been told that the concrete columns in Malsters Close can now be extended using a sleeve to go over the top of the existing columns, the company that made the 1.5 metre extensions have now gone bust, the lighting contractor is to source another manufacturer and come back to the Council with new prices. Cllr Eyres proposed that 1 light in Fir Close and 9 lights in Brecklands be fitted with 1mtr extensions the cost of this would be £130 each, this was seconded by Cllr Frost and all agreed.

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11. REPORTS

11.1 District Cllr Mike Nairn

District Cllr Mike Nairn confirmed the Council Tax increases as follows, Band A £3.30, B £3.85, C £4.40, D £4.95, E £6.05, F £7.15, G £8.25 and H £9.90. He pointed out that Brecklands have the lowest council tax in the country. He said that the Clerk should have received a letter from Cllr Charles Carter regarding funding that is available for Sport and Play. The devolution debate is still ongoing.

11.2 County Cllr Ian Monson

Not at meeting – apologies sent

12. MEMBERS' MATTERS – items for agenda for next Month's meeting (not for discussion)

Cllr Goodrham said that the road surface by Rosemary Cottage in Westhall Road had been re-chipped but the chipping is coming off and going down the drain, the clerk will report this to Highways. Cllr Frost asked if she could have a copy of the waiting list for the allotments as she is aware of some private land that could be made available for 2 or 3 allotments. Cllr Eyres asked if the Clerk could contact Highways regarding the gully's that need flushing in the village, however District Cllr Mike Nairn pointed out that the Highways department are carrying out this work in the area at the moment.

With nothing more to discuss the meeting closed at 8.15pm

Chairman: _____ Date: _____