

Minutes of the Mundford Parish Council Meeting Held at The Cricket Club, Mundford on Thursday 5th January 2017

PRESENT:

Councillors S.Eyres Chairman, T Fox, C. Angus, K. Weight, D. Goodrham, A. Shepherd, J Burton, J Marston, District Cllr M. Nairn, County Cllr I Monson and Mrs P. Angus Clerk to the Council.
There were no members of the public.

1. THE CHAIRMAN'S OPENING REMARKS

The chair welcomed everyone to the meeting and informed the Cllrs that Mr S Edmunds who in the past was Chairman for the Parish Council had sadly passed away.

2. APOLOGIES OF ABSENCE

Cllr Frost – on holiday.

3. ACCEPT AND SIGN THE MINUTES

The minutes of the Parish Council meeting held on the 1st December 2016 were accepted as a true record. This was proposed by Cllr Angus, seconded by Cllr Goodrham and 6 agreed.

4. TO RECEIVE DECLARATIONS OF INTEREST

None.

5. MEETING SUSPENDED FOR PUBLIC PARTICIPATION

No public present at the meeting.

6. MATTERS ARISING

6.1 Outstanding Highway Matters

Pig Sty Lane diseased tree- the Clerk had asked Bennetts if this tree was on land that belonged to them and has received the following e-mail from them: *-Initial checks into ownership of the land on which the diseased tree is located suggest it is not within the land purchased by Bennett Homes, now developed as Green Acre Close, but I would like to carry out a more detailed check and liaise with the Company Land Director before responding to you formally on this matter.*

Cranwich Road alongside the school – bushes and weeds – the Rangers will be strimming and tidying this area when they visit in January, following a discussion it was agreed that the clerk contact the Parish Councils grass cutting contractors (TTSR) and ask that they provide a price to keep this area trimmed and tidy, this was proposed by Cllr Fox seconded by Cllr Goodrham and all agreed. West Hall Road – loose chippings have now been cleared away. Clear the verge from outside West Hall Drive going down to the School – it was agreed that this was a priority for the Rangers to do when in the area. A letter has been sent to David Jacklin at the Highways department regarding the lack of response to the Parish Councils requests and he has since replied to that letter – copy of this has been given to all Cllrs, it was agreed that in future the Clerk would confirm in writing anything that is agreed with the Highways department. Cllr Shepherd said that the leaves need sweeping away in Crown Road by East Hall. Cllr Goodrham said that the path needs clearing in Billy Emms Court, the Clerk will contact the housing association regarding this area.

6.2 Allotments

All allotment owners have been sent the new terms and conditions, not all have returned their new agreements and it was agreed that the Clerk send out a reminder. Mr Bruce McIsaac has indicated that he would like to give up half of his plot 9. Karen Wharf has requested that she would like to give up half of hers which is Plot 2. The Clerk will contact the next people on the list to inform them that two allotments are now free. It was agreed that the split plots would be re-numbered as 1A and 1B and 2A and 2B etc.

6.3 Handyman/Gardener

The chair will be spending time with him on various jobs around the village. He has cleared some ivy in Pig Sty Lane and he has also cleaned up some graffiti.

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6.4 Gate on to the A1065 Swaffham Road

The Clerk has been informed that this is not a planning matter as this is a historic access point and it is up to the land owner if it is to be used.

6.5 Customized signs into Village – Progress report

Following a discussion it was agreed that the Clerk would circulate some pictures of the welcome signs to the Cllrs and they would pick 2 each to be discussed at the next meeting.

6.6 Litter Bin – update on permission to put this in Crown Road

Breckland Council have agreed to the Parish Council changing the dog bin in Crown Road to a litterbin.

6.7 Dog Bin – update on permission to move this to the agreed location in Swaffham Road

Breckland have been sent a map of the new proposed location of the dog bin and we are waiting for them to come back to us.

6.8 Pest Control – update on the position regarding mole control in the village following the closure of Iceni Pest Control.

The Clerk has received two quotes for the mole control in the village – they are Graham Smith £60.00 a month and Killapest at £40.00, it was agreed that the Council will go with the quote from Killapest.

7. CORRESPONDENCE – The Clerk / Chair will read out any outstanding correspondence that has not been previously circulated

The Clerk read out a letter from Chrissy Pymmer regarding the Christmas tree and a donation that she made. The Chair asked if there were any further thoughts on the Christmas celebrations and following a discussion it was agreed that Cllr Goodrham would investigate the cost of a PA system and Cllr Angus will investigate having an electricity supply installed on the village green. It was also agreed that the Clerk ask if someone from the local constabulary could be in attendance at the next event, District Cllr Nairn informed the Clerk that Paul Wheatley would be the best person to speak to.

8. FINANCE

8.1 To Accept the Payments and Cheques for the January meeting

The Chairman did not read out the cheque payments for the December/January payments as all Cllrs had been issued a copy. Cllr Fox proposed that the payments are accepted and agreed this was seconded by Cllr Shepherd and all agreed.

The following payments were authorised on Thursday the 5th January 2017 the cheques were signed by Cllr A Shepherd and Cllr T Fox.

Balance for December 2016	£10,234.21
Minus the following direct debits	
E-On Street Lighting	£169.16
Telephone Wi/Fi	£62.38
Anglian Water	£47.34
Total Direct Debits	£278.88
Plus the following income	
Christmas Donation	£15.00
Total Income	£15.00
Total after Direct Debits and Income	£9,970.33

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Cheques	Description	Total
102072	Mrs A Shepherd - Community Car Scheme	£200.00
102073	West Norfolk Community Transport - Bus Service	£84.00
102074	Viking Stationers - Batteries for Christmas Tree	£53.70
102075	K&M Lighting - 5 new lanterns £1995.00 - Extension for Crown Road £180.00 - Maintenance £81.55	£2,256.55
102076	Mrs P Angus - Salary	£672.59
102077	Mr B McIsaac - Salary £73.60 - Mileage 45p	£74.05
102078	Void Cheque	£0.00
102079	Post Office Ltd - HMRC Payments	£87.91
102080	Mrs R Godfrey - July to Dec Website maintenance	£240.00
Total Cheques paid		£3,668.80
Balance in Community Account for January 2017		£6,301.53
Balance in Savings Account		£22,801.00
(Ring Fenced moneys Chilzone £1592.96)		

8.2 Website – report from Mrs Godfrey

As well as her regular monthly tasks Mrs Godfrey has

- Added posts re.
 - o Christmas tree with list of sponsors and photos
 - o Bell ringers
 - o Village hall play area appeal
 - o Happy Christmas

There were 271 visitors in Dec'16 and 3,251 in the whole of 2016 (fewer than 2015 when there were 3,828).

8.3 Bus Service – December figures

December the 10th – 6 passengers and the 17th 5 passengers – total to pay £84.00.

8.4 Donation for the Play Area Appeal

There was a suggestion that the ring fenced money for Chilzone be used but this is not possible as it has to be used for a youth club. Following a discussion it was agreed that the Village Hall would need to apply formally for a grant towards the play area. The Clerk will look at applying to the Breckland Council Section 106 Officer on behalf of the Village Hall for further funding.

9. PLANNING APPLICATIONS

3PL/2014/0970/F Browns Kitchens Swaffham road IP26 5EH

Business signs, 1 fascia sign, 1 projecting sign and 3 hoardings (retrospective) dated 29th October
Split decision has been made as follows – **Planning approval granted for the Mundford Gift Shop signs that are located outside the shop and on the fascia. Planning is not approved for all the car wash signs on the Browns site and the Mundford gift shop sign that is mounted on the fence alongside the car wash signs.**

Enforcement notice issued 16th August 2016

3PL/2016/1209 Land Adjacent to the Post Office IP26 5DW

Revised Planning for changes to the internal layout and the design on the front of the houses –dated 17th October 2016

Permission granted 1st December 2016

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3PL/2016/1299 Mundford Green Newsagents IP26 5HQ

Application to change use of shop to a Rumbles Fish Bar – dated 26th October 2016

8 objections from the Cllrs (Cllr Angus was on holiday at the time of the circulation) remarks made are:-

- There will be problems with parking and not in keeping with that area of the village
- Item 16 on the application should read YES – this has been answered NO to the need to dispose of trade effluent.
- Item 21 on the application has been answered incorrectly the area is not 1.5 hectares.

Revised details have been received and circulated to the Cllrs for the Extraction System Drawings

3PL/2016/1308 1 St Leonards Street IP26 5HG

Raised rear roof section to building in a conservation area – dated 27th October 2016

No objections providing that flint is used to match rest of the building

3PL/2016/1345 Village Hall playing field IP26 5DW

Application for 28 advertising boards for various companies dated 7th November 2016

Permission granted 3rd January 2017

10. STREET LIGHTING

Impson Way – all lights have now been changed to the new LED's, Crown Road – the extension has now been completed, Wissey View crooked lights – both have now been straightened, Swaffham Road – second light has now been installed to replace the light that was not a Mundford lantern.

Wissey View new lamp positioning – the Chair explained that the original installation could not be carried out as a resident said he did not want it to be installed in the place that had previously been agreed. Following a discussion it was agreed the light would not be put into Wissey View and instead it will be installed in Malsters Close – this was proposed by Cllr Angus seconded by Cllr Fox all agreed.

11. REPORTS

11.1 District Cllr Mike Nairn

Cllr Nairn explained that there are various grants available from Breckland. The Breckland budget is being agreed at the moment. The local plan working group had a meeting in Watton before Christmas and the final draft for the local development plan is due out the end of this month.

11.2 County Cllr Ian Monson

Cllr Monson said that the budget is being worked out at the moment, there will be further cuts in the funding this year and 2% may be put on the precept for the care of the elderly, there is also a possibility that there will be a small rise in the council tax. The bus service may be improved between Thetford, Mundford, Kings Lynn and Weeting and he will be forwarding an e-mail to the Clerk regarding this. Cllr Monson has pursued the issue of slowing the traffic down on the A134 coming in from Thetford to the Mundford Roundabout and a safety team will be looking into this matter.

12. MEMBERS' MATTERS – items for agenda for next Month's meeting

The Clerk will be ordering all Cllrs new versions (issue 20) of "The Parish Councillor's Guide"

With nothing more to discuss the meeting closed at 9.10pm

Chairman: _____ Date: _____