

**Minutes of the Mundford Parish Council Meeting
Held at The Cricket Club, Mundford
on Thursday 2nd February 2017**

PRESENT:

Councillors S.Eyres Chairman, C. Angus, K. Weight, D. Goodrham, A. Shepherd, J Burton, J Marston, D Frost, County Cllr I Monson and Mrs P. Angus Clerk to the Council.
There were 4 members of the public.

1. THE CHAIRMAN'S OPENING REMARKS

The chair welcomed everyone to the meeting.

2. APOLOGIES OF ABSENCE

District Cllr Mike Nairn and Cllr Tim Fox.

3. ACCEPT AND SIGN THE MINUTES

The minutes of the Parish Council meeting held on the 5th January 2017 were accepted as a true record. This was proposed by Cllr Weight, seconded by Cllr Shepherd and 7 agreed. The Chair signed the minutes.

4. TO RECEIVE DECLARATIONS OF INTEREST

Cllr Burton and Cllr Marston for item 8.4

5. MEETING SUSPENDED FOR PUBLIC PARTICIPATION

Mr Peter Priscott a resident of Mundford expressed his concern over the proposed development for four houses just off Crown Road, he pointed out that the access to the new houses is a public right of way which does not belong to the developers and that the width is only 3.5mtrs wide and 42mtrs long, the path is currently used by 2 vehicles, the development of four houses will mean an increase in vehicles using the lane, this will result in a safety hazard for all who use the path, Cllr Frost said that all the points that Mr Priscott raised are valid. Mr Stevenson who is the planning agent for this development pointed out that he surveyed the access and the width of the lane is 4.5mtr wide not 3.5mtr and the key issue here is that there is planning consent for 6 HGV vehicles to park on this site. Mr Priscott disputed that the width is a minimum of 4.5mtr.

6. MATTERS ARISING

6.1 Outstanding Highway Matters

Pig Sty Lane – diseased tree –the following is an extract from an e-mail received from Bennetts *I do not believe that the tree in question sits on land that was ever in our ownership but within land whose ownership was unknown at the time we built out the development. However, to answer your specific question, the tree is not on land within our ownership. We have now transferred all the land that we did once own either to individual homeowners or the Residents Management Company which manages the areas of open space within the development.* Following a discussion it was agreed that the Parish Council would arrange to have the tree cut down, this was proposed by Cllr Burton seconded by Cllr Angus and all agreed. The Clerk will contact two local companies to obtain prices. Verge alongside the school playing field – TTSR have given a price of £50.00 a year to cut and trim this area back 7 times, Cllr Goodrham proposed that this price is accepted this was seconded by Cllr Burton and all agreed.

6.2 Allotments – to discuss any outstanding matters

Annual rent – following a debate it was agreed that the current rent of £10.00 a year would be increased to £15.00 a year, this was proposed by Cllr Burton seconded by Cllr Shepherd and 5 agreed. There are now 2 more plots available for rent, the Clerk will contact the next residents on the list.

6.3 Handyman/Gardener – to discuss any outstanding jobs

The handyman has removed all the ivy from the wall in Pig Sty Lane. Mr Bruce McIsaac the Parish Council handyman who organizes the annual “Toad Watch Patrol” on Cranwich Road asked for permission to use the Parish Councils strimmer to cut back some brambles on the footpath in that area to make it safer for the volunteers to walk along and following a discussion it was agreed that as long as the Clerk checks out that this is covered by the Parish insurance Bruce is welcome to use the Councils equipment, this was proposed by Cllr Shepherd seconded by Cllr Goodrham and all agreed.

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6.4 Customized signs into Village – Progress report

Photos of various village signs had been circulated to the Cllrs prior to the meeting and the result of the vote was that a hardwood sign would be suitable, the Clerk will check prices and also send details to the Highways department for their approval.

6.5 Litter Bin – update on permission to put this in Crown Road

Breckland have agreed that we can change the dog bin to a dual purpose litter/dog bin, following a discussion it was agreed that the Clerk would investigate buying a new litterbin for this area that can be fitted to the post that is already in place.

6.6 Dog Bin – update on permission to move this to the agreed location in Swaffham Road

As Breckland are keen to promote the use of dual litter/dog bins it was agreed that the Clerk investigate if it would be possible to put the litterbin that was given to the Council up by the entrance to the footbath off Swaffham Road. The old dog bin would be kept in storage for spares.

6.7 Scouts – Reference raised beds

The Scouts have installed some raised beds on the land at the side of the Scouts hut area and following a discussion it was agreed that the Clerk would write to them to ask that in future could they possibly ask the Council permission before they install anything like this on the land which belongs to the Council.

6.8 Billy Emms – Overhanging tree

Cllr Goodrham said that the overhanging Ivy has now been cleared and the roots would be cut back which are on the Church's land.

6.9 Village Green – to discuss electricity power, parking on the verges and new sign for local forestry walks.

Electricity supply – Cllr Angus will chase up the electrician regarding the price to install an electricity supply for the tree lights. Parking on the side of the village green – vehicles are parking on the side of the green opposite the home which is causing damage to the green and making it very difficult for cars to pass by in the road and following a discussion it was agreed that the Chair, Cllr Frost, Cllr Goodrham and Mr McIsaac would meet on Saturday to discuss moving the posts and chains to the edge of the green that would prevent any parking on this area. The sign on the village green that gives details of local walks will shortly be replaced with a new sign post and new details regarding local walks and places of interests.

6.10 Wissey View – parking on green verges

It has been noticed that more and more residents are parking on the grass verges in Wissey View and following a discussion it was agreed that the clerk will drop a note through the doors asking if they could possibly refrain from parking on these areas, the house numbers that will receive this letter will be numbers 1 to 4 and 29 to 36.

6.11 Parish Council AGM Flyer

The Clerk has put together a draft flyer for the AGM in April and it was agreed that this would be finalised before the next meeting and they would be printed by a professional printer, this was proposed by Cllr Shepherd, seconded by Cllr Angus and all agreed.

7. CORRESPONDENCE

None.

8. FINANCE

8.1 To Accept the Payments and Cheques for the February meeting

The Chairman did not read out the cheque payments for the January/February payments as all Cllrs had been issued a copy. Cllr Goodrham proposed that the payments are accepted and agreed this was seconded by Cllr Frost and all agreed. *(There was a query regarding the price of the books "The Parish Councillors Guide" in which the Clerk had paid £24.25 a book and the price on the back was £15.95 it was agreed that the Clerk would check this out with the supplier)*

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Balance for January 2017	£6,304.03
Minus the following direct debits	
Telephone Wi/Fi	£61.05
Total Direct Debits	£61.05
Plus the following income	
Weeting Payment towards Clerk Training	£12.50
Norfolk CC Community Car Scheme	£491.28
Total Income	£503.78
Total after Direct Debits and Income	£6,746.76

Cheques	Description	Total
102081	Killapest 6 months pest control	£288.00
102082	K&M Lighting Maintenance and Straightening columns in West Hall Road	£297.55
102083	Viking Stationers - envelopes and paper	£49.18
102084	Mrs A Shepherd - CCS	£250.00
102085	Mundford Cricket Club 11 month's donation for use of club for meetings	£165.00
102086	Mrs P Angus - Salary £672.50 + £218.25 - nine Councillor Guide Books £24.25 each	£890.75
102087	Mr B McIsaac - 15 hours salary	£129.60
102088	West Norfolk Community Transport - Bus Service	£72.00
102089	K&M Lighting - New column Malsters Close	£964.96

Total Cheques paid	£3,107.04
Balance in Community Account for February 2017	£3,639.72
Balance in Savings Account	£22,801.00
(Ring Fenced moneys Chilzone £1592.96)	

8.2 Website – report from Mrs Godfrey

The Clerk read out the following report from Rosemary Godfrey -Updated the Christmas 2016 post, added New Benches post (featured on home page), added Litter Pickers post, removed the Cold Calling Stickers post from the home page, added a new folder for 2017 minutes, updated the Bus Timetable. In recent months Mrs Godfrey has not received a copy of Connect until a week into the month and some events have gone by before she has put them on the website, so she has written to groups around the village to ask them to send their event details directly to her, added the April meetings to the events page. There were 260 visitors this month.

8.3 Bus Service – January figures

7th January 7 passengers and 21st January 6 passengers total cost to the Council £72.00

8.4 Grant for the Play Area Appeal

Cllr Nairn has confirmed that there isn't any "Section 106" money available for the Village Hall. During this part of the meeting the Chair contacted the Village Hall secretary to ask if the village hall had approached other organizations such as Breckland Match Funding for any other grants for this project and it was confirmed that they hadn't and following a discussion it was agreed that before any money could be donated from the Parish Council other avenues would need to be explored regarding available funding from other sources.

8.5 Donation to Cricket Club for use for Parish Council Meetings

The Parish Council use the Cricket Club for their meetings free of charge and it was agreed that a donation of £15.00 a month for use of the hall since October 2015 to the current month would be made, this was proposed by Cllr Goodrham, seconded by Cllr Angus and all agreed. *(a cheque number 102085 had been previously written out for this donation, however, if this total had not been agreed at this meeting the cheque would have been destroyed)*

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9. PLANNING APPLICATIONS

3PL/2014/0970/F Browns Kitchens Swaffham road IP26 5EH

Business signs, 1 fascia sign, 1 projecting sign and 3 hoardings (retrospective) dated 29th October
Split decision has been made as follows – **Planning approval granted for the Mundford Gift Shop signs that are located outside the shop and on the fascia. Planning is not approved for all the car wash signs on the Browns site and the Mundford gift shop sign that is mounted on the fence alongside the car wash signs.**

Enforcement notice issued 16th August 2016

3PL/2016/1299 Mundford Green Newsagents IP26 5HQ

Application to change use of shop to a Rumbles Fish Bar – dated 26th October 2016

8 objections from the Cllrs (Cllr Angus on holiday at the time of circulation) remarks made are:-

- There will be problems with parking and not in keeping with that area of the village
- Item 16 on the application should read YES – this has been answered NO to the need to dispose of trade effluent.
- Item 21 on the application has been answered incorrectly the area is not 1.5 hectares.

Revised details have been received and circulated to the Cllrs for the Extraction System

Drawings

Permission Granted 10th January 2017 - take off the agenda

3PL/2017/0005/HOU St Kildas St Leonards Street

Rear extension, pitch roof dormers, velux roof lights, reinstate side window and internals alterations dated 9th January 2017

No objections

3PL/2017/0059/F Land off Crown Road

Construction of 4 dwellings and garages

Dated 18th January 2017

No objections - however Cllr Frost is concerned whether the public footpath might be hampered and also asked if it is correct that the site is really being used as a haulage yard.

This was also discussed earlier in the meeting - see item 5 on the minutes.

10. STREET LIGHTING

The Chair said that the new light has now been installed in Malsters Close and it now needs to be connected to the electricity supply. Cllr Frost said that a light is needed in the first part of Fir Close coming in from Culford House to the Post Box and following a discussion it was agreed that the Clerk would contact the lighting contractors to take a look at the area and advise the best place to put the light and obtain a cost for the light, this was proposed by Cllr Goodrham seconded by Cllr Marston and all agreed. The Chair suggested that there is a meeting in Malsters Close to take a look at replacement lights and columns that are needed in that area, this meeting will be arranged for some time in March/April.

11. REPORTS

11.1 District Cllr Mike Nairn

Not at the meeting

11.2 County Cllr Ian Monson

Cllr Monson reported that the situation with the care for the elderly has got worse and more money is needed – and an increase in council tax of between 4 to 5% (3% for the elderly and the remaining for other services) will apply for this year if it is agreed at full council. Children's services still need more funding, however, improvements have been made over the past 6 months. Cllr Monson said that there should be more money spent on road improvements this year.

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12. MEMBERS' MATTERS – items for agenda for next Month's meeting

Cllr Goodrham said that there is land for sale in Green Lane and he thinks that the Parish Council owns some of that land. Cllr Goodrham said that he has brought a PA system and he is willing to let the Parish Council use this for future events such as the lighting of the Christmas tree and this could also be used for the November service at the War Memorial. The Chair said that 10 new hazard/parking cones should be purchased for the Christmas tree ceremony and it was suggested that 1 cone is obtained to see if they are suitable for the job.

With nothing more to discuss the meeting closed at 9.44pm

Chairman: _____ Date: _____