

Minutes of the Mundford Parish Council Virtual Meeting by Zoom on 4th March 2021

PRESENT:

Councillor J. Musgrove (Chairman) Cllrs D. Goodrham, K. Weight, S. Eyres, N. Enderby S, Welsh, S. Booth, S. Morris and County Cllr F. Eagle. There were no members of the public.

1. THE CHAIRMAN'S OPENING REMARKS

Good evening everyone. I would like to extend my thanks to Barry Ellis who has resigned as Parish Councillor. Clerk to send a letter of thanks for his time as Councillor. The Clerk has notified Breckland Council and a notice has been added to the website and village noticeboard. The new bench is ready for collection and will be collected in the next few days. The new bench will then be changed over from the bench in Crown Road.

2. APOLOGIES OF ABSENCE

District Cllr M. Nairn.

3. ACCEPT AND SIGN THE MINUTES

The minutes of the meeting in February were accepted as a true and accurate record. This was proposed by Cllr S. Booth and seconded by Cllr N. Enderby. All agreed.

4. TO RECEIVE DECLARATIONS OF INTEREST

Cllr S. Eyres for grass cutting the village green.

5. PUBLIC PARTICIPATION

None.

6. MATTERS ARISING

6.1 Outstanding Highway Matters

- The SAM2 sign is currently north bound on the Swaffham Road at the end of Green Lane. This is due to be relocated on the 16th March. The count for north bound by London Lane was 62,000 vehicles in a month with an average speed of 38.7mph.
- The pot holes around the village have been reported for some time and still awaiting them to be filled. The ones outside The Stag have now been done.
- Cllr S. Eyres would like the Clerk to report pot holes near the pedestrian crossing on the A134.
- Cllr S. Eyres would like the Clerk to report 40mph sign which has been knocked on the corner of Lynford Road.
- Cllr N. Enderby would like the Clerk to chase Highways to find out when the Highway Rangers will be back in the village.
- Cllr S. Eyres would like the Clerk to report flashing speed sign on corner of Impson Way as needs recalibrating.
- Cllr S. Eyres would like the hedge outside 2 Fir Close to be cut back so the street sign can be seen. Cllr S. Welsh will arrange for this to be done.
- Cllr S. Eyres would like drop kerbs to be installed in Malsters Close which previously got missed. County Councillor Fabian Eagle will try and assist with this item from his budget otherwise this could be put forward as a Parish Partnership item for 2022.

6.2 Village Footpaths and Verges

- TTSR confirmed that the items which were missed in the original quotation were included in the price for the 3-year contract. A street map has been marked for future reference.
- We have received 3 quotations for the cutting of the village green. It was proposed by Chairman J. Musgrove that we proceed with Blooming Gardens for a 1-year contract. This was seconded by Cllr S. Booth and all but Cllr S. Eyres agreed.
- Thank you to Cllr K. Weight for establishing that Flagship are responsible for the land where the phone box was located. Flagship have been asked if we can use the space for a brick planter. Still awaiting confirmation. We are also awaiting costs of the brickwork to be completed.

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6.3 Allotments

All allotments are looking good. No bonfires have been lit on the allotments as this is not permitted. Current agreement to be checked and item added if necessary, to clarify item on bonfires when Clerk next requests annual payment from allotment holders.

6.4 Handyman/Gardener

The handyman is still recovering but will possibly not be back to work until April. The Chairman agreed for the handyman to purchase consumable items for equipment and a pair of new boots.

6.5 Allotment Hut

The cost of the hedging packs is £60.00 including VAT and 2 packs are required. This was proposed by Chairman J. Musgrove and seconded by Cllr N. Enderby. All agreed. The Chairman purchased 2 Christmas trees from B&Q for £17.99 each. These have been planted at the side of the hut. We now need membrane and wood mulch. The 100 square metres with 50 steel pegs is £45.99 including VAT and delivery. Medium mulch from Edwards in Brandon is £25.00 per cube metre and 3 metres is required which is £75.00 plus VAT. This was proposed by Chairman J. Musgrove and seconded by Cllr K. Weight. All agreed. (Correction membrane is £49.99 not £45.99 as discussed at the meeting).

6.6 Risk Management Scheme

All agreed to adopt the risk management scheme.

7. CORRESPONDENCE

- The dog bin lid on the corner of Impson Way has been damaged. There is a spare bin and the lids can be swapped over.
- An email has been received from a resident of the village concerning the flooding in St. Leonards Street. Some residents have done some investigating of the issue and used a rod and jet wash to clear the drains. Clerk will send copy of the letter to Highways for their views. Clerk advised the resident not to undertake any further work relating to the drains.

8. FINANCE

8.1 Payments and Cheques for the February invoices

The following payments were authorised on Thursday 4th March. This was proposed by Cllr D. Goodrham and seconded by Cllr N. Enderby. All agreed.

Description	Amount
Balance for February 2020 (minus the following direct debits)	£12,221.99
Opus Energy Parish Office Electric	£42.84
E-On Street Lights	£122.92
Everflow Water Rates	£8.64
XLN Telephone/Wifi Parish Office	£49.14
Opus Energy (Allotment Hut Invoice)	£14.75
HM Land Registry	£6.00
Total Direct Debits	£244.29
Receipts	Amount
Cooper RJ&DJ – Post	£40.00
Much Loved – Funeral Donation	£439.28
Total Income	£479.28
Balance	Amount
After Direct Debits and Income	£12,456.98

Cheques	Description	Total
BACS	Westcotec Street Light Maintenance	£59.23
BACS	HMRC – PAYE	£15.40
BACS	Mundford Messenger – Annual Parish Meeting Insert	£30.00
BACS	Clerk Wages	£599.00
BACS	Mr J Musgrove – 2 x Norway Spruce	£34.98
Total Paid		£738.61

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Balance in Community Account	Total
March 2021	£11,718.37
Balance in Savings Account	Total
March 2021	£25,881.57
Balance for Miscellaneous Items	Total
Chilzone	£1592.96
Outdoor Sports and Play	£996.50

8.2 Web report for February.

- There were 243 visitors in February.

9. PLANNING APPLICATIONS

The Councillors had no objections to 2 Adeane Meadow or 88 The Lammas planning applications.
Clerk to notify Planning.

Reference Number:	Address:	Date:	Description:	Outcome/ Update:
3PL/2020/1152/F	Proposed Additional Poultry Barn (B10) Cold Store & Wash Area & LPG	28/10/2020	Mundford Poultry Farm, Cranwich Road	Undecided
3PL/2020/1439/HOU	Demolition of existing garage and replace with a larger triple car garage with a room above and behind. Removal of the side porch and replace with a new wooden window to match the existing. Render the rear/back and sides of the cottage	16/12/2020	St Kildas, St Leonards Street	Approved
3PL/2021/0169/HOU	Single storey rear extension	08/02/2021	2 Adeane Meadow, Mundford	Undecided
3PL/2021/0231/HOU	Single storey side extension to include a playroom/Boot room and master bedroom	17/02/2021	88 The Lammas Mundford	Undecided

10. STREET LIGHTING

Chairman J. Musgrove found a suitable alternative for the street light outside St. Kildas for £1,019. This was for a solar light with a black column. The owner would like an old-fashioned cast-iron column with a brass rectangular lamp. The owner would like the Parish Council to pay for the light and they will install and pay for the electrics themselves. The Councillors decided not to proceed with the suggestion as this would contravene Council Financial rules. This type of light would not be sufficient for this location. It was suggested to put the light on the opposite side of the road. This will be investigated.

Westcotec should have completed all outstanding work within the next couple of weeks.

11. REPORTS

11.1 District Cllr Mike Nairn

The Breckland Council budget has now been set.

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11.2 County Cllr Fabian Eagle

Nearly half of the adult population has been vaccinated in Norfolk. Norfolk had one of the best take ups on vaccinations and for attending appointments. Each vaccination costs £30.00. Norfolk County Council has set their budget. My highways budget has been increased from £6,000 to £10,000 to include environmental items. Money has been set aside for roadside flooding. Several villages water tables were high and have broken pumps. The discharge of surface water into the water system should be closing monitored by Environmental Health.

12. MEMBERS' MATTERS

- Barry Ellis has suggested Parish Council might like to store all of the village archive material in something like a village museum. It was suggested by Chairman J. Musgrove that the allotment hut is used for this purpose. In addition, the hut could then be open for the allotment holders to use the kitchen and toilets but ensuring the main hall is locked. Chairman J. Musgrove will look into costs.
- The Clerk has reviewed and updated the risk assessment for the village. The Clerk and Chairman will walk around the village for the yearly checks.
- It was recommended by Chairman J. Musgrove to continue with the yearly subscription to Norfolk Parish Training & Support.

With nothing more to discuss the meeting closed at 21.23pm.

Chairman: _____ Date: _____