

# Minutes of the Mundford Parish Council Virtual Meeting by Zoom on 1<sup>st</sup> April 2021

## **PRESENT:**

Councillor J. Musgrove (Chairman) Cllrs D. Goodrham, K. Weight, S. Eyres, N. Enderby S. Welsh, S. Booth, S. Morris, District Cllr M. Nairn and S. King (Parish Clerk). There were no members of the public.

### **1. ACCEPT AND SIGN THE MINUTES**

The minutes of the meeting in March were accepted as a true and accurate record. This was proposed by Cllr D. Goodrham and seconded by Cllr S. Eyres. All agreed.

### **2. TO RECEIVE DECLARATIONS OF INTEREST**

Cllr D. Goodrham for his planning application.

### **3. PUBLIC PARTICIPATION**

None.

### **4. MATTERS ARISING**

#### **4.1 Outstanding Highway Matters**

- The SAM2 sign is currently located on the A134.
- We are still awaiting action on the pot holes in the village.
- Cllr N. Enderby mentioned that the road sweeper never returned to finish Swaffham Road. The Chairman has already logged a complaint with Serco.
- Cllr N. Enderby would like to know when the drains are being replaced down Swaffham Road. Clerk to contact Highways. (This is now scheduled to start on 26<sup>th</sup> April).

#### **4.2 Village Footpaths and Verges**

- We have ascertained that the old phone box location belongs to Flagship Housing. Flagship would like to hand the area over to the Parish Council and register it as being Parish Council property. Cllr K. Weight is looking into the changeover to the Parish Council. Clerk to contact Flagship for an update and ask for costs for Mundford Parish Council to complete necessary paperwork. The cost for the brickwork is £2,120. Therefore, Clerk to also ask Flagship if we can just get permission to add a planter instead.
- The memorial beds still need netting to be added.
- Fir Close road sign is covered by the hedge belonging to the property. Cllr S. Welsh will trim this area. (This has now been completed).

#### **4.3 Allotments**

The terms and conditions for the allotments need to include an item relating to no bonfires being permitted on the allotments. It was proposed by Cllr S. Eyres that the current yearly rate stays at £15. This was seconded by Cllr D. Goodrham and all except Cllr S. Morris agreed (allotment holder).

#### **4.4 Handyman/Gardener**

The handyman is still recovering and not be back to work until sometime in April.

#### **4.5 Allotment Hut**

A slight correction to the weed membrane. This was £49.99 not £45.99, Didlington Nursery sells bark chippings. They are £4.50 a bag and require 20 bags in total. This was proposed by Chairman J. Musgrove and seconded by Cllr S. Morris. All agreed. Chairman J. Musgrove to check prices for potted hedging plants. Chairman J. Musgrove spoke to some of the allotment holders and they would like to use the allotment hut facilities. A key would be provided to the allotment holders to gain access. This will be discussed further at the next meeting.

#### **4.6 National Association of Local Councils**

It was proposed by Chairman J. Musgrove to continue with the subscription to NALC. This was seconded by Cllr S. Booth and all agreed.

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## 4.7 Citizens Advice Bureau

The money donated to the Citizens Advice Bureau is not given to the local office where help is provided to residents of Mundford. Therefore, Cllr K. Weight proposed no donations are provided. This was seconded by Chairman J. Musgrove and 5 Cllrs agreed.

## 4.8 Lady Ashburton's Ickburgh Almshouse Trust

It was proposed by Cllr D. Goodrham that Ann Shepherd should continue in her role at the Trust on behalf of the Parish Council. This was seconded by Cllr N. Enderby and all agreed.

## 4.9 Face to Face Meetings

The face-to-face meetings should resume in from 7<sup>th</sup> May. There is no penalty if the June meeting is held on Zoom. This will be reviewed again.

## 5. CORRESPONDENCE

- A resident of St. Leonards Street has emailed the Clerk regarding the drainage issues in this road. Clerk to email resident to ask them to contact Anglian Water before any work is undertaken. The drains are not owned by Highways.
- The Village may apply for a grant from the Parish Council towards a new fire alarm and fire doors.

## 6. FINANCE

### 6.1 Payments and Cheques for the March invoices

The following payments were authorised on Thursday 1<sup>st</sup> April. This was proposed by Cllr D. Goodrham and seconded by Cllr K. Weight. All agreed.

Description	Amount
<b>Balance for March 2021</b> (minus the following direct debits)	<b>£11,737.08</b>
Opus Energy Parish Office Electric	£37.84
E-On Street Lights	£111.03
Everflow Water Rates	£5.67
XLN Telephone/Wifi Parish Office	£49.14
Opus Energy (Allotment Hut Invoice)	£11.88
<b>Total Direct Debits</b>	<b>£215.56</b>
Receipts	Amount
Paul Hubbard – Allotment Plot 6	£15.00
Much Loved – Funeral Donation	£79.98
<b>Total Income</b>	<b>£94.98</b>
Balance	Amount
After Direct Debits and Income	£11,616.50

Cheques	Description	Total
BACS	Westcotec Street Light Maintenance	£59.23
BACS	Norfolk Parish Training & Support – Yearly Subscription	£330.00
BACS	Realise Futures – Bench, Plaque & Slats	£649.68
BACS	Clerk & Handyman Wages	£694.20
BACS	Mr J Musgrove – Weed Membrane, Mileage	£77.49
BACS	Mrs A Shepherd – Community Car Scheme	£200.00
<b>Total Paid</b>		<b>£2,010.60</b>

Balance in Community Account	Total
April 2021	£9,605.90
Balance in Savings Account	Total
April 2021	£25,882.22
Balance for Miscellaneous Items	Total
Chilzone	£1592.96
Outdoor Sports and Play	£996.50

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## 6.2 Web report for March.

- There were 252 visitors in March.

## 7. PLANNING APPLICATIONS

The Councillors had no objections to 2 Adeane Meadow or 88 The Lammas planning applications.  
Clerk to notify Planning.

Reference Number:	Address:	Date:	Description:	Outcome/ Update:
3PL/2020/1152/F	Proposed Additional Poultry Barn (B10) Cold Store & Wash Area & LPG	28/10/2020	Mundford Poultry Farm, Cranwich Road	Undecided
3PL/2020/1439/HOU	Demolition of existing garage and replace with a larger triple car garage with a room above and behind. Removal of the side porch and replace with a new wooden window to match the existing. Render the rear/back and sides of the cottage	16/12/2020	St Kildas, St Leonards Street	Approved
3PL/2021/0169/HOU	Single storey rear extension	08/02/2021	2 Adeane Meadow, Mundford	Undecided
3PL/2021/0231/HOU	Single storey side extension to include a playroom/Boot room and master bedroom	17/02/2021	88 The Lammas Mundford	Approved

## 8. STREET LIGHTING

- Chairman J. Musgrove has contacted Westcotec regarding the old column which is still standing in Malsters Close.
- Chairman J. Musgrove will contact BT to ask if a solar light can be fixed to their pole down St. Leonards Street.
- Clerk to contact Westcotec regarding issues with the light outside 20 Malsters Close.

## 9. REPORTS

### 9.1 District Cllr Mike Nairn

Please can the report for both myself and Fabian be added to the beginning of the agenda going forward as we need to attend more than one meeting a night. Even though Breckland employees are working from home there has been no drop off in services. Breckland have £40 million in grants which can be provided to a variety of groups and could benefit the Village Hall and Bowls Club. Breckland have congratulated all the volunteers which have helped around 40,000 in the Breckland area. The national rates are dropping in Breckland. There is a COVID testing site in Brandon at the Church Institute.

### 9.2 County Cllr Fabian Eagle

None.

## 10. MEMBERS' MATTERS

None.

With nothing more to discuss the meeting closed at 21:16pm.

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_