

Minutes of the Mundford Parish Council Parish Council Meeting 1st July 2021 at the Bowls Club

Those present :- Councillors S Eyres, J Musgrove, N Enderby, D Goodrham, S Morris, S Allen and S Booth District Councillor M Nairn (Part).

1. CHAIRMANS OPENING REMARKS

Chairman asked that we have a moment of reflection due to the untimely death of Councillor Kim Weight earlier in the month. Our condolences to the family. Kim had been a councillor since May 2015 and contributed to the running of the council throughout her tenure.

It was noted that the Clerk was still absent due to sickness.

2. APOLOGIES

None.

3. ACCEPTANCE AND SIGNING PREVIOUS MINUTES.

Proposed Councillor S Booth seconded Councillor D Goodrham Approved by all present. Minutes signed by Chairman as a true record of the meeting.

4. Declaration of Interests.

Cllr S Eyres and Cllr J Musgrove item 11.1 Finance payments. Cllr S Morris item 7.4 as an allotment holder.

5. Public Participation.

None

6. Reports

District Councillor Mike Nairn. Councillor Mike Nairn read out his report from the Breckland Council briefing which took place on the 30th June 2021. This report is available on the Breckland Council website.

County Councillor Fabian Eagles. None received

7.0 Matter Arising

7.1 Outstanding Highways Matters.

Council has been informed by Norfolk County Council that the contract for the Norwich Western Link Road has now been let.

Swaffham Road Drainage scheme update. Cllr Musgrove has emailed Highways regarding the puddles forming in the carriage way where the new footpath has been formed. This was to be rectified as far as we were aware when the drainage works was carried out on the Swaffham Road. A reply has been received and Highways are looking into it.

Discussion regarding the drainage ditch across Pig Sty Lane at the bridge. Discharge from recreation field side of St Leonards into the ditch is lower than the ground where it enters the ditch. It was agreed to contact Jensen Estates (developer for the four houses) to see if they can deal with this. Drainage is not part of Mundford Parish Council remit and we cannot therefore get financially involved.

Item outstanding from June meeting to be raised with Highways. White lines on roundabout.

7.2 Village Footpaths and Verges.

No response to Lynford Footpath problem with electric fence. We have had another complaint about a dog being shocked by the fence. We have photos of the fence and a marked up map to issue again to Highways department.

Still waiting for answer from Flagship regarding the old phone box location.

Working party required to trim laurel hedge overhanging Pig Sty Lane by the allotment gates etc.

Suggested asking permission to burn waste on the large allotment which has not been planted this year.

Outstanding from June meeting Hedge at 68 Fir Close spreading over pavement. Pavement parking in Malsters Close. It was proposed and seconded that a letter be sent to one property in Malsters Close regarding the grass cuttings being deposited on the verge outside the house. This constituted fly tipping. Approved by all present.

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Cllr Enderby had been approached by a resident of the west side of Swaffham Road who had asked if Breckland could be asked to cut the small grass verge outside the properties on that side of the road. It has become extremely dangerous for the residents with the volume of traffic to cut such a small strip. Rubbish bin on village green needs increasing in size. Costs to be investigated.

7.3. Allotments

Possible reduction to number 13. Allotment holder agreed to reduce to half size due to ill health. She agreed to clear for someone else to take on the other half. This has not been done satisfactorily. She has said she may give up the entire plot. It was agreed by all present that the situation was not fair on all the other allotment holders and that the Council should return her £15 and withdraw the allotment for reissue to someone else. Proposed and seconded, all present approved except Cllr Morris as he is an allotment holder.

Cllr Booth was asked if he could take some photos of the allotments as they were in such good shape at this time.

7.4. Allotment Hut

Confirmation agreement vote relating to email for shiplap boarding £158.40 plus VAT and additional tin of paint. All present approved.

Confirmation agreement vote relating to email for padlock etc £54.75 plus VAT. All present agreed.

Confirmation agreement vote relating to email for hut preservative £35 plus VAT. All present agreed.

Many thanks to Cllr Morris and his wife for their efforts in applying the preservative to the entire hut.

Cllr Eyres proposed Cllr Enderby seconded £10 deposit for combination and key for hut to allotment holders. All present approved with the exception of Cllr Morris as he is an allotment holder.

New tank installed alongside 3rd tank on side of allotment hut. Thanks to the cricket club for the donation of the tank.

It should be noted the £400 proposed at June meeting to be spent on the main door of the allotment hut was now not necessary.

7.5. Handyman Gardener

It was proposed by Cllr Goodrham that the handy man's budget should be increased to £50 when required for materials or equipment maintenance. Seconded by Cllr Enderby approved by all present.

7.6 Mole Man

Renewing Contract. It was proposed by Cllr Musgrove that the contract should be renewed as discussed. Seconded by Cllr Goodrham approved by all present

7.7 Parish Office.

Confirmation vote relating to email for purchase of items for office to date.

Fan, water heater and wall heater £319.48 plus VAT. Approved by all present.

General items. Wall board, visitors book etc £35.19 plus VAT. Approved by all present.

Outstanding items to fit water heater, wall fan and wall heater.

Fire extinguisher to purchase. Suggested two number one for the office and one for the allotment hut.

Vehicle barrier still to be considered.

7.8 Litter Picking

There were nine people at the litter pick on 23rd June. Many thanks to all who took part.

Next litter pick to be August 18th at 2pm at the Parish office.

Cllr Eyres proposed purchase of 10 new hoops for he bags at approx. £15 each. Seconded Cllr Booth all present approved.

7.9 Clerk

Clerk on long term sick leave. NALC to be approached to how we offer occupational therapist.

7.10 Councillor Vacancy

Breckland will review election on the 8th July. If none put forward we can co-opt. Cllr Eyres has one person interested.

7.11 Platinum Jubilee

Item in Messenger asking for suggestions for events. Add to next agenda.

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7.12 Remembrance Day

Wreath and large poppies have been ordered.
Flag (lest we forget) in store in office.
Tommy in store in allotment hut.

8.0 Correspondence

Council received Parish Partnership Application form due in early December 2021.
Suggested two locations for drop curbs be submitted. Cllr's to consider items for next meeting.
Lady contacted office regarding the electric fence on the footpath to Lynford. Photos received in the office to send to Highways Department. Dog had electric shock from unmarked fence.

9.0 Finance

9.1 Payments

Payments proposed by Cllr Goodrham. Seconded by Cllr Sarah Allen. All 6 present, that is except Cllr S Eyres and Cllr J Musgrove approved the payments.

Description	Amount
Balance for May 2021 (minus the following direct debits)	£20,544.86
Opus Energy Parish Office Electric	£12.25
E-On Street Lights	£122.92
Everflow Water Rates	£8.74
XLN Telephone/Wifi Parish Office	£49.14
Opus Energy (Allotment Hut Invoice)	£11.11
Total Direct Debits	£204.16
Receipts	Amount
None	NIL
Total Income	NIL
Balance	Amount
After Direct Debits and Income	£20,340.70

Cheques	Description	Total
BACS	Westcotec Street Light Maintenance	£59.23
BACS	Richard Oughton Mole Man one month	£50.00
BACS	Stefan Eyres – Office Items & Milage	£51.23
BACS	Clerk & Handyman Wages	£1045.83
BACS	Mr J Musgrove – Allotment Hut, Office Items Milage	£513.58
BACS	Mrs A Shepherd – Community Car Scheme	£300.00
BACS	HMRC Tax etc March-June	£336.46
BACS	Viking Direct Pin Board and No Smoking Signs	£37.57
BACS	Blooming Gardens Half Year Village Green Grass Cutting	£200.00
Total Paid		£2,599.39

Balance in Community Account	Total
Junly2021	£17,746.80
Balance in Savings Account	Total
July 2021	£25,882.22
Balance for Miscellaneous Items	Total
Chilzone	£1592.96
Outdoor Sports and Play	£996.50

9.2. Web Report

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Number of visits not known

10.Planning.

Reference Number:	Address:	Date:	Description:	Outcome/ Update:
3PL/2020/1152/F	Proposed Additional Poultry Barn (B10) Cold Store & Wash Area & LPG	28/10/2020	Mundford Poultry Farm, Cranwich Road	Undecided
3PL/2021/0329/HOU	Front Porch Extension	09/03/2021	Ashleigh House Cranwich Road Mundford	Undecided
3PL/2021/0926/LV	Change of use of garage	25/06/2021	70 Malsters Close No comments required.	Undecided
3PL/2021/0816/HOU	Various works to existing buildings	03/06/2021	Barton Hay St Leonards Street	Undecided
3PL/2021/0595/VAR	Removal of Condition No's 2&3 on 3PL/2014/0971/F	29/04/2021	1 Swaffham Road Mundford	Refused
3PL/2021/0954/HOU	Single Storey Rear Extension	30/06/2021	35 Malsters Close Mundford	Undecided.

11.0 Street Lighting

Westcotec update. Street light in Malsters to be completed w/c 21st June.

Cllr Musgrove had asked about solar light on BT pole opposite St Kilda's. Not allowed.

Cost for extending lamp post 80 in Impson Way approx. £118. Cost for additional post for SAM2 sign on A134 West Bound prior to Impson Way £89. Proposed Cllr Musgrove Seconded Cllr Goodrham all present approved.

Expiry of Westcotec 3 year Maintenance Contract to be checked.

Column 69 light not working to be reported to Westcotec. In cut through to garages from Billy Emms.

12.0 Members Matters.

Any items for next month please.

Note defib unit has been recovered from King Lynn Ambulance Station. Defib unit pads need replacing in September 2021 £36 plus VAT. All present approved purchase when required.

Defib unit was not on insurance policy. This has been added at a value for the two items of £2500. No charge for this current year. £12 addition at next renewal.

It was suggested a reminder to Cricket Club and School to check defib pads etc.

It was noted that there were loose concrete gulley sections between the block paving in Billy Emms to be reported to Flagship.

Next meeting 5th August 2021 7.30pm at the Bowls Club.

Meeting closed 9.32 pm.

Chairman: _____ Date: _____