

Minutes of the Mundford Parish Council Parish Council Meeting 5th August 2021 at the Bowls Club

Those present :- Councillors S Eyres, J Musgrove, N Enderby, D Goodrham, S Morris, S Allen and S Booth. C Pryke (see 7.9)

1. CHAIRMANS OPENING REMARKS

Chairman confirmed the resignation of the Clerk on the 2nd July following the July meeting.

Chairman brought forward item 7.9 Councillor Vacancy to co-opt Charlotte Pryke as a new Councillor. Proposed by Councillor S Morris and seconded by Councillor D Goodrham. Approved by all present by a show of hands.

2. APOLOGIES

None. It was noted by the Council that County Councillor Fabian Eagles had not attended a meeting for some time and did not send apologies or any notes to be read out either.

3. ACCEPTANCE AND SIGNING PREVIOUS MINUTES.

Proposed Councillor N Enderby seconded Councillor S Booth Approved by all present except Councillor C Pryke who had not been at the previous meeting.. Minutes signed by Chairman as a true record of the meeting.

4. Declaration of Interests.

Cllr S Eyres and Cllr J Musgrove item 9.1 Finance payments. Cllr S Morris item 7.3 as an allotment holder. Cllr D Goodrham Church grass cutting item 9.1 Finance. Cllr S Allen 10.00 Planning.

5. Public Participation.

None

6. Reports

District Councillor Mike Nairn. None received.
County Councillor Fabian Eagles. None received

7.0 Matter Arising

7.1 Outstanding Highways Matters.

Email sent to Highways regarding flooding on the Swaffham Road by the new footpath. This is being investigated and we await Highways response.

Swaffham Road resident has complained about the blocked outfall to the river causing problems despite the new drainage installation.

Discussion regarding the drainage ditch across Pig Sty Lane at the bridge. Discharge from recreation field side of St Leonards into the ditch is lower than the ground where it enters the ditch. A resident has had the ditch on his land cleared out which has increased the water through the area and caused additional flooding in the heavy rain recently.

A note has subsequently been added into the Messenger with details of the Norfolk Flood Alliance and offering copies of 'BE PREPARED FOR FLOODING' leaflet to village residents. A copy will be put on the notice board.

SAM 2 Speeding Sign figures for North bound A 134 by Green Lane for July were 145,000 vehicles in 28 days. 10% of vehicles in excess of speed limit. Average speed of 44mph.

7.2 Village Footpaths and Verges.

Pig Sty Lane closed 23rd August to 27th August for gas pipework to four houses.

Highways have responded re Lynford Footpath electric fence etc but have not come back to us yet.

Laurel hedge along Pig Sty Lane working party agreed for 14th and 21st August at 9am. Allotment holder has agreed to let us have fire on her allotment away from hedges etc. We need to inform residents when we intend having a fire.

Plum tree between allotment areas looking very dangerous to public. To be checked.

Other trees along the line have been topped by allotment holders to keep them down to sensible size.

Thanks to Cllr Enderby for the slabs for the grit bin relocation. Also Cllr Eyres and Morris for their work in laying the slabs.

Village green heavy chain damaged subsequent to meeting. Cllr Eyres is arranging repair with new shackle.

Note re Hedge at 4 Wissey View. Note re Oil slick at 28 Wissey View.

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7.3. Allotments

Repayment to be sent to Plot 13 who has given up.

Holder of allotment 11 asking for second allotment. It was agreed previously that second allotments would not be considered in future. However Plot 13 which is a full size has become vacant. It is to be offered to allotment holder for Plot 11 instead of his current one at the end of the season.

7.4. Allotment Hut

Shiplap boarding purchased as agreed in July meeting.

Email to go to allotment holders offering access as previously agreed with a £10 refundable key deposit.

7.5. Handyman Gardener

Works progressing as normal mainly watering flower beds.

7.6 Parish Office.

All items for the office now purchased. Having had little success with obtaining electrical quotations Carl Cox have been to both the office and allotment hut and quoted £479 for the office and £292 for the allotment hut both plus VAT. The work could be done almost immediately. Cllr Musgrove proposed we accept the quotes, Cllr Goodrham seconded, all present approved the works.

7.7 Litter Picking

Thanks to all the litter pickers in June. Next litter pick 18th August. After that 6th October 2021 at 2pm at the office.

Proposed new litter bin for village green increasing capacity. Cost £219 plus VAT. Also new dog bin for Lynford Road. Cost £190 plus VAT. Both plus delivery. Litter Bin proposed by Cllr Booth, seconded by Cllr Allen approved by all present. Dog Bin proposed by Cllr Allen seconded by Cllr Enderby approved by all present.

Existing bin from village green to be used to replace rusted bin outside Bowls Club.

7.8 Clerk

Clerk wages completed and P45 for issue tomorrow. Thanks to Cllr Allen for her assistance once again. Letter to go with P45 as discussed.

There has been one application received for the Clerks position. Interview to take place as soon as possible.

7.9 Councillor Vacancy

See Chairman opening remarks.

7.10 Platinum Jubilee

Item in Messenger asking for suggestions for events. Add to next agenda.

7.11 Remembrance Day

Wreath and large poppies have been ordered.

Flag (lest we forget) in store in office.

Tommy in store in allotment hut.

Cllr Eyres proposed having a Cam Net with poppies fixed to it as part of Remembrance Day affixed to the monument in some way. Net cost £20 approx. Poppies to be investigated. Proposed Cllr Eyres seconded Cllr Musgrove approved by all present.

8.0 Correspondence

Parish Council notified of car mechanic works taking place in car wash area. To be checked and reported to Breckland.

9.0 Finance

9.1 Payments

Payments proposed by Cllr Morris. Seconded by Cllr Enderby. All present, that is except Cllr S Eyres, Cllr J Musgrove and Cllr Goodrham approved the payments.

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Description	Amount
Balance for end July 2021 (minus the following direct debits)	£17,746.80
Opus Energy Parish Office Electric	£12.28
E-On Street Lights	£118.97
Everflow Water Rates	£10.57
XLN Telephone/Wifi Parish Office	£49.14
Opus Energy (Allotment Hut Invoice)	£10.80
Total Direct Debits	£201.76
Receipts	Amount
None	NIL
Total Income	NIL
Balance	Amount
After Direct Debits and Income	£17,545.04

Cheques	Description	Total
BACS	Viking Direct 2 Invoices Stationery	£123.94
BACS	Allotment Holder 13 repayment	£15.00
BACS	Stefan Eyres – Litter Hoops, Sundries & Milage	£170.25
BACS	Clerk & Handyman Wages	£1020.23
BACS	Mr J Musgrove – Allotment Hut Timber, Office Items.	£280.11
BACS	Mrs A Shepherd – Community Car Scheme	£400.00
BACS	Cllr Goodrham Church Grass Cutting Fuel	£49.50
Total Paid		£2,059.03

Balance in Community Account	Total
August 2021	£15,486.01
Balance in Savings Account	Total
August 2021	£25,882.22
Balance for Miscellaneous Items	Total
Chilzone	£1592.96
Outdoor Sports and Play	£996.50

9.2. Web Report

Number of visits not known

10.Planning.

Reference Number:	Address:	Date:	Description:	Outcome/ Update:
3PL/2020/1152/F	Proposed Additional Poultry Barn (B10) Cold Store & Wash Area & LPG	28/10/2020	Mundford Poultry Farm, Cranwich Road	Undecided
3PL/2021/0329/HOU	Front Porch Extension	09/03/2021	Ashleigh House Cranwich Road Mundford	Undecided
3PL/2021/0816/HOU	Various to existing	03/06/2021	Barton Hay St Leonards Street	Undecided
3PL/2021/0595/VAR	Removal of Condition No's 2&3 on 3PL/2014/0971/F	29/04/2021	1 Swaffham Road Mundford	Refused
3PL/2021/0954/HOU	Single Storey Rear Extension	30/06/2021	35 Malsters Close Mundford	Undecided.
3PL/2021/1005/HOU	Front Porch & Garage	09/07/2021	1 Crown Road Mundford	Approved

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11.0 Street Lighting

Westcotec update. Waiting visit from engineer to discuss outstanding items. Meeting subsequently taken place and dates agreed etc for works to be carried out.

12.0 Members Matters.

Any items for next month please.

Bulb Planting.

Partnership Scheme

Xmas Tree and celebrations. (Audio Equipment)

Remembrance Day

General Items

Note defib unit had been deployed again 31st July. Back and operational again.

Plaque on cricket club bench to be updated to include Cllr Kim Weight following the agreement of the family.

It was suggested general training should be provided by NALC where possible.

Next meeting 2nd September 2021 7.30pm at the Bowls Club.

Meeting s October to March to be held in Cricket Club. April to September in Bowls Club.

Meeting closed 9.25 pm.

Chairman: _____ Date: _____