

**Minutes of the Mundford Parish Council Meeting
Held at The Cricket Club, Mundford
on Thursday 3rd August 2017**

PRESENT:

Councillors S. Eyres Chairman, C. Angus, J. Marston, D.Frost and Mrs P. Angus Clerk to the Council.
There was 1 member of the public and 1 PCSO.

1. THE CHAIRMAN'S OPENING REMARKS

The chair welcomed everyone to the meeting

2. APOLOGIES OF ABSENCE

Cllrs D. Goodrham, J. Burton, K. Weight, T. Fox, A. Shepherd, District Councillor M. Nairn and County Councillor F. Eagle.

3. ACCEPT AND SIGN THE MINUTES

The minutes of the meeting held on 6th July 2017 were accepted as a true record this was proposed by Cllr Angus seconded by Cllr Marston all agreed

4. TO RECEIVE DECLARATIONS OF INTEREST

None

5. MEETING SUSPENDED FOR PUBLIC PARTICIPATION

The PCSO said that she has an article that she has written regarding crime prevention and would like to put this in to the Connect, she was advised to send this to the Clerk who will pass this on to the Connects editor. The Chair told the PCSO that there has been some anti-social behaviour in the village. Cllr Marston reported a red BMW that has been seen speeding into the village and the occupants were acting suspiciously.

6. MATTERS ARISING

6.1 Outstanding Highway Matters

Small SV Sign in Malsters Close– this has now been removed, pot holes - seem to have been repaired, however there are still some repairs outstanding, broken water meter outside 82 Impson Way – Anglian Water have confirmed that this has been dealt with. The Clerk said that the stickers for the wheelie bins saying “Slow Down in our Village” are approximately £1.00 each and the Council may be able to get something towards this from County Councillor F. Eagle who said at the last meeting that he had £6,000 to go towards Highway improvements, the Clerk will contact him to ask if any money is available.

6.2 Allotments – to discuss any outstanding matters

Karen Wharf has informed the Clerk that due to ill health she will not be able to tend to her allotment, she does not wish to give up the allotment and intends to catch up after she recovers. Following an email that the Clerk has received from Katie Preston regarding her allotment it was agreed that the Council will refund her the £15.00 rent, this was proposed by Cllr Angus, seconded by Cllr Frost and all agreed. The Chair proposed that he should spray the allotment to kill the weeds and offer it to the person who has the allotment next to this plot, this was seconded by Cllr Angus and all agreed.

6.3 Handyman/Gardener – to discuss any outstanding jobs

The grass cutting contractors have given a price to cut the area in Swaffham Road @ £28.75 a cut and to cut the area just outside the Cricket club down to the village hall @ £6.50 a cut, Cllr Angus proposed to accept this price, this was seconded by Cllr Marston and all agreed. The Handyman has been researching petrol operated jet washers to hire or buy, this would be used to clean the bus shelters, the front of the office and the benches.

6.4 Customized signs into Village – Progress report

The grant application is in progress, decisions on this being awarded will be announced in March 2018, however, Highways may agree to bring this forward if the Parish Council would like to complete the work earlier. If the application is successful the total cost to Mundford for the 4 signs will be £2,710 not £5,420. Following a discussion it was agreed that if the grant application is successful all 4 signs should be installed ASAP this was proposed by Cllr Angus, seconded by Cllr Frost and all agreed.

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6.5 Village Green – Update on the electricity power and lights

Following a discussion it was agreed that a site meeting will be arranged to discuss a new position for the Christmas tree. The Clerk has obtained prices for the lights and it was agreed that 18 connectable sets of lights containing 100 LED's on each set would be needed for a 20ft high tree, the total cost for the lights along with 1 large power pack and 1 controller is £339.87 +VAT.

6.6 New Benches – update on progress of any new benches to be installed

The Chair explained that one of the bench sponsors had pulled out as they were not happy with the position that the bench would be placed in, however, she would like if possible for the bench to be placed in Green Acre Close and the Chair has asked the secretary of their management committee if this would be possible, if this is ok the sponsor will also pay for the concrete base to put the bench on at a cost of approximately £100.00, it was proposed to accept this new position by Cllr Marston, seconded by Cllr Frost and all agreed. It was also agreed that if permission is given by the residents the Clerk will order a new bench without a plaque to go in place of the bench that will be moved to Green Acre Close. The Chair said the brass effect plaques are very disappointing and they may need replacing in the future.

6.7 Scout Hut – Flowerbeds and Weeds

A member from the Scouts asked what they can do to control the weeds in the Scout hut area and following a discussion it was agreed that the area can be seeded with grass seed and mown regularly and any flower beds can be put at the back of the hut. The Chair said that a lease agreement will need to be drawn up as there doesn't appear to be a copy in any of the files in the office.

6.8 Wild Flower area by the War Memorial

Mr Crampton has been invited to meet with the Chair at the site to discuss planting some wild flowers in the area.

6.9 Parish Council Flowerbed by the War Memorial

Following a discussion, it was agreed that the existing triangular bed is taken away and replaced with a flowerbed around three sides of the War Memorial, this would be surrounded by sleepers or a brick wall built with grey engineering bricks or a similar type of brick effect wall, the Clerk will order some brochures for the bricks for next meeting.

6.10 Bulldog Barn advertising signs

Highways have sent an e-mail to Bulldog Barns on the 28th July asking them to remove the signs within 7 days, the Chair said that if they are still on the roadside on Monday 7th August the Clerk will ask Highways if it is ok for one of the Cllrs to take the signs down.

7. CORRESPONDENCE – The Clerk / Chair will read out any outstanding correspondence that has not been previously circulated

None

8. FINANCE

8.1 To Accept the Payments and Cheques for the August meeting

The following payments were authorised on Thursday the 3rd August 2017, this was proposed by Cllr Angus and seconded by Cllr Marston and all agreed
The cheques were signed by Cllr A. Shepherd and Cllr S. Eyres

Balance for July 2017	£5,037.51
Minus the following direct debits	
E-On Street Lighting	
Telephone Wi/Fi July	£66.48
Telephone Wi/Fi August	£68.16
Total Direct Debits	£134.64

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Plus the following receipts

Four Bench payments £384.50 each	£1,538.00
P.Angus donation for 2 old benches	£40.00

Total Income	£1,578.00
Balance after Direct Debits and Income	£6,480.87

Cheques	Description	Total
102136	Mrs P Angus - Salary	£695.29
102137	Mr B McIsaac - Salary £193.30/Mileage £6.30/ Fuel for Strimmer £6.02/ Drill bits etc for Benches £5.00	£210.62
102138	Mrs A Shepherd - Community Car Scheme	£350.00
102139	West Norfolk Community Transport	£76.00
102140	Realise Futures - 7 benches @ £486.60 each	£3,406.20

Total Cheques paid	£4,738.11
Balance in Community Account for August 2017	£1,742.76
Balance in Savings Account	£22,801.00
(Ring Fenced moneys Chilzone £1592.96)	

8.2 Website – report from Mrs Godfrey

Mrs Godfrey has added posts regarding vehicles parked on pavements, reflections from Mundford Rectory for August 2017 and removed ‘change of venue’ notice for Parish Council meetings and added World Textile Day event. There were 202 visitors this month.

8.3 Bus Service – July passenger figures

9th July there were 8 passengers and 22nd July there were 6 passengers –total cost to the Council £76.00

9. PLANNING APPLICATIONS

3PL/2014/0970/A Browns Kitchens Swaffham road IP26 5EH

Business signs, 1 fascia sign, 1 projecting sign and 3 hoardings (retrospective) dated 29th October
Split decision has been made as follows – **Planning approval granted for the Mundford Gift Shop signs that are located outside the shop and on the fascia. Planning is not approved for all the car wash signs on the Browns site and the Mundford gift shop sign that is mounted on the fence alongside the car wash signs.**

Enforcement notice issued 16th August 2016 – Complaint letter has been sent to District Cllr Nairn regarding the lack of response to this issue.

3PL/2017/0059/F Land off Crown Road

Construction of 4 dwellings and garages

Dated 18th January 2017

No objections from eight Cllrs, one Cllr not available to comment and one Cllr expressed concern whether the public footpath may be hampered.

3PL/2017/0295/F Clover Farm West Tofts Road

Siting of Mobile Home dated 13th April 2017

No Objections – One comment stating that it is believed that the site is within the Stone Curlew SPA and adjacent to Breckland SPA – The application indicates it is not.

Planning refused -insufficient justification for an agricultural workers dwelling

3PL/2017/0241/HOU 2 Meadow Cottages IP26 5EB

Single storey, flat roofed dining room extension dated 25th April 2017

Planning approved 6th June 2017

3PL/2017/0539/HOU 1 Fir Close

Demolish of existing single storey extension to erect new two storey extension dated 25th April 2017

Planning approved 25th July 2017

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10. STREET LIGHTING

The electricity supply has been arranged for Fir Close and Malsters Close and the street light maintenance company are waiting for the new columns to arrive.

11. REPORTS

11.1 District Cllr Mike Nairn

Not at meeting

11.2 County Cllr Fabian Eagle

Not at meeting

12. MEMBERS' MATTERS – items for agenda for next Month's meeting

Cllr Angus said that the sign on the village green is looking very faded and may need cleaning or repainting, it was suggested that Cllr Angus cleans a corner of the sign to see if it is the paint fading or the signs just needs a clean.

With nothing more to discuss the meeting closed at 9.10

Chairman: _____ Date: _____